



## Firefighter Candidate:

Welcome to the 2021 Regional Fire Department Hiring Process. Fox Valley Technical College will be facilitating the application process for the following fire departments:

- Appleton Fire Department
- Antigo Fire Department
- Beaver Dam Fire & Rescue
- De Pere Fire Rescue
- Fond du Lac Fire Rescue
- Grand Chute Fire Department
- Green Bay Metro Fire Department
- Kaukauna Fire Department
- La Crosse Fire Department
- Marshfield Fire & Rescue Dept
- Neenah/Menasha Fire Rescue
- Oshkosh Fire Department
- Sheboygan Fire Department
- Stevens Point Fire Department

**The application process for 2021 will be online. Payment will be with credit card or PayPal. You will not need to register for a class with FVTC as a student.**

To determine the minimum fire department hiring requirements, review the **Minimum Fire Department Requirements** included at the end of this document.

Your online application will require the following:

- 1) **General Application:**
  - a) Application Cover Page and Department Selection Page 1
  - b) Applicant Information and education Page 2
  - c) Certification and Licenses (an upload of certificate is required) Page 3
  - d) Employment History Page 4
  - e) Recruitment Information Page 5
  - f) Residency Requirement (if required by department) Page 6
  - g) No Tobacco Use Form (if required by department) Page 7
  - h) Notifications and Certification Statement Page 8
  - i) Indemnification and Hold Harmless Agreement Page 9
  - j) CPAT Orientation/Practice Preference/Waiver and Payment Page 10
  - k) Applicant Signature and Submittal Page 11

Successful candidates will be scheduled for the Candidate Physical Ability Test (CPAT) and the associated orientation and practice sessions. The orientation and practice sessions are provided for your benefit but are not mandatory. Be sure to indicate on the CPAT Orientation/Practice Preference and Waiver (part of the application) if you do not wish to be scheduled for the orientation and/or practice sessions. If you are scheduled for the orientation and practice sessions, your attendance is expected. Keep in mind that attendance will be tracked and reported to the fire departments.

FVTC will review your online application to check for the appropriate items. FVTC will not contact the candidate if the candidate has not submitted the correct information or if items are missing. Candidates will be notified of the department(s) they meet the minimum requirements for. The notification will include CPAT and written test information. Due to the number of applicants, test dates and times are final.

**NOTE:** The application process will close at midnight June 1st, 2021

## 2021 Regional Fire Department Hiring Process Candidate Schedule

June 1 <sup>st</sup> (Midnight)	<p><b><u>Application due date.</u></b></p> <ol style="list-style-type: none"> <li>1) Completed online Application, including the following:             <ol style="list-style-type: none"> <li>a) Application Cover Page and Department Selection Page 1</li> <li>b) Applicant Information and education Page 2</li> <li>c) Certification and Licenses (an upload of certificate is required) Page 3</li> <li>d) Employment History Page 4</li> <li>e) Recruitment Information Page 5</li> <li>f) Residency Requirement (if required by department) Page 6</li> <li>g) No Tobacco Use Form (if required by department) Page 7</li> <li>h) Notifications and Certification Statement Page 8</li> <li>i) Indemnification and Hold Harmless Agreement Page 9</li> <li>j) CPAT Orientation/Practice Preference/Waiver and Payment Page 10</li> <li>k) Applicant Signature and Submittal Page 11</li> </ol> </li> </ol>
June 21 <sup>st</sup>	<p><b><u>Notification sent to candidate of acceptance by department.</u></b> You will be notified of the date, time and location of the CPAT activities and written test on your acceptance letter.</p>
June 25 <sup>th</sup>	<p><b><u>CPAT Orientation Session #1:</u></b> The candidate will be notified of their CPAT Orientation date, time and location on the acceptance notification letter.</p>
July 9 <sup>th</sup>	<p><b><u>CPAT Orientation Session #2:</u></b> The candidate will be notified of their CPAT Orientation date, time and location on the acceptance notification letter.</p>
August 13 <sup>th</sup>	<p><b><u>CPAT Practice Session #1:</u></b> The candidate will be notified of their CPAT Practice date, time and location on the acceptance notification letter.</p>
August 20 <sup>th</sup>	<p><b><u>CPAT Practice Session #2:</u></b> The candidate will be notified of their CPAT Practice date, time and location on the acceptance notification letter.</p>
September 16 <sup>th</sup> , 17 <sup>th</sup> and 18 <sup>th</sup>	<p><b><u>CPAT Test:</u></b> The candidate will be notified of their CPAT date, time and location on the acceptance notification letter. If you do not pass the CPAT, you will not take the written exam.</p>
	<p><b><u>Written Exam:</u></b> The candidate will be notified of their written exam date, time and location on the acceptance notification letter. After the written exam is scored, notification will be made to each department of the results of that exam.</p>
Note	<p><b><u>Additional dates</u></b> may be added or changed based on the number of applicants.</p>

# Minimum Fire Department Requirements

Requirements are at the time of application unless otherwise indicated

## ☐ - Appleton Fire Department

- Minimum of 18 years old
- Eligible for employment in the US
- Minimum of 60 college credits
- Tobacco use prohibited
- Residency: No requirements

## ☐ - Antigo Fire Department

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- U.S. Citizen
- High School Diploma or GED
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter I – at time of hire
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure (or enrollment in a Paramedic program at the time of closure of applications)
- NIMS 100 & 200 certification – at time of hire
- Tobacco use prohibited
- Residency: Within 15 air miles from Antigo City Limits

## ☐ - Beaver Dam Fire & Rescue Department

- Minimum of 18 years old
- Valid Wisconsin Driver's License or ability to obtain
- U.S. Citizen
- High School Diploma or GED
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter I – at time of hire
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure (or enrollment in a Paramedic program at the time of closure of applications) - Licensure at time of hire
- Tobacco use prohibited
- Residency: Within 45 miles from City Hall, 205 S. Lincoln Ave., Beaver Dam WI

## ☐ - De Pere Fire Rescue Department

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- Associate Degree (in any field) – at time of hire
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter – at time of hire
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter II – at time of hire
- State of Wisconsin Certified Fire Apparatus Driver/Operator, IFSAC or Pro Board – Pumper – at time of hire
- Nationally Registered or State of Wisconsin EMT-Paramedic – at time of hire
- NIMS 100, NIMS 200, & NIMS 700 certification – at time of hire
- Tobacco use prohibited
- Residency: Within 30 miles of the center of the Claude Allouez bridge within 12 months of hire
- Immediate family members will not be employed in the same work group

## **Minimum Fire Department Requirements – *continued***

**Requirements are at the time of application unless otherwise indicated**

### **☐ - Fond du Lac Fire Rescue**

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- High School diploma or GED
- Minimum of 60 college credits - at time of hire
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter I – at time of hire
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter II – at time of hire
- Hazardous Materials – Operations Level certification – at time of hire
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure – at time of hire
- NIMS 100, NIMS 200, NIMS 700 & NIMS 800 certification – at time of hire
- Tobacco use prohibited
- Residency: Within 15 miles of the jurisdictional boundaries of the City of Fond du Lac within 18 months after the date of hire

### **☐ - Grand Chute Fire Department**

- Minimum of 18 years old
- U.S. Citizen
- Valid Wisconsin Driver's License
- High School diploma or GED
- Associate Degree (in any field) at time of hire. Degree requirement waived with 2 years full-time firefighting experience, or Paramedic, Fire Fighter 1, Fire Fighter 2, Fire Inspector 1, and Driver Operator – Pumper Certifications.
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter I
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter II
- Hazardous Materials – Operations Level certification
- Driver Operator – Pumper Desirable
- Nationally Registered or State of Wisconsin EMT-Basic licensure – at time of hire  
Paramedic Desirable
- NIMS 100, NIMS 200 & NIMS 700 certification
- Tobacco use prohibited
- Residency: Per IAFF Local 3655 Collective Bargaining Agreement – Must reside within 15 miles of any jurisdictional border of the Town of Grand Chute.

### **☐ - Green Bay Metro Fire Department**

- Valid Wisconsin Driver's License
- Associate Degree in Fire Science, Fire Protection Technician or Fire Medic or related field. Must be Completed by 10/1/2021
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter I
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter II
- Nationally Registered or State of Wisconsin EMT-Basic
- Residency: In Brown County, counties contiguous with Brown County, or southern Door County within one year of hire.

## Minimum Fire Department Requirements – *continued*

Requirements are at the time of application unless otherwise indicated

### ☐ - Kaukauna Fire Department

- Valid Wisconsin Driver's License
- High School diploma or GED
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter I
- Nationally Registered or State of Wisconsin EMT-Basic licensure – at time of hire
- Paramedic Program enrollment at time of application
- Residency: No requirements

### ☐ - La Crosse Fire Department

- Valid Wisconsin Driver's License
- Associate Degree related field – at time of hire. Associate degree in a Fire Science or related field. Documentation of commensurate Fire/EMS training and experience will be considered in lieu of a degree.
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter I – at time of hire
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter II – at time of hire
- Nationally Registered or State of Wisconsin EMT-Basic licensure – at time of hire. Paramedics also encouraged to apply. Paramedics receive pay incentive above EMT base rate.
- Tobacco use prohibited
- Residency: No requirements

### ☐ - Marshfield Fire & Rescue Department

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- U.S. Citizen
- High School diploma or GED
- Associate Degree or a minimum of 60 college credits (Fire Protection, Fire/Medic, Fire Science or related field preferred) at time of hire. This requirement may be waived with 2 years full-time firefighting experience with any fire department. Documentation of commensurate Fire/EMS training and experience will be considered in lieu of a degree.
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter I
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter II - preferred
- State of Wisconsin Certified, Driver/Operator - Pumper – preferred, but not required
- State of Wisconsin Certified Driver/Operator - Aerial – preferred, but not required
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure (or EMT enrolled in a Paramedic program at the time of closure of applications) - Licensure at time of hire
- NIMS 100, NIMS 200, & NIMS 700 – at time of hire
- Tobacco use prohibited
- Residency: Must live within 15 miles of the jurisdictional boundaries of the City and establish residency within 60 days after completion of the one year probationary period.

## **Minimum Fire Department Requirements – *continued***

**Requirements are at the time of application unless otherwise indicated**

### **☐ - Neenah/Menasha Fire Rescue**

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- U.S. Citizen
- High School diploma or GED
- Associate Degree in any field – at time of hire
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter I – at time of hire
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter II – at time of hire
- State of Wisconsin Certified, IFSAC or Pro Board Driver/Operator – at time of hire
- State of Wisconsin Certified, IFSAC or Pro Board Fire Inspector I – at time of hire
- Medical First Responder certification – at time of hire
- NIMS 100, NIMS 200, NIMS 700 & NIMS 800 certification – at time of hire
- Tobacco use prohibited
- Residency: No requirements

### **☐ - Oshkosh Fire Department**

- Minimum of 18 years old
- U.S. Citizen
- Valid Wisconsin Driver's License
- High School diploma or GED
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter I
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter II – at time of hire
- State of Wisconsin Certified Driver/Operator - Pumper or equivalent – at time of hire
- Hazardous Materials – Operations Level certification
- Nationally Registered or State of Wisconsin EMT-Basic licensure
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure - at time of hire
- EMT-Paramedic Program enrollment at application
- NIMS 100, NIMS 200, NIMS 700 & NIMS 800 certification – at time of hire
- Tobacco use prohibited
- Residency: No requirements

### **☐ - Sheboygan Fire Department**

- Minimum of 18 years old
- Must obtain a valid Wisconsin Driver's License in accordance with State Statutes at time of hire.
- High School diploma or GED
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter I – at time of hire
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter II – at time of hire
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure – at time of hire
- May apply and without paramedic certification, but must have paramedic license to be hired.
- Tobacco use prohibited
- Residency: Candidates must live within the current 45 mile living radius of the City of Sheboygan. This must be done no more than four months after the successful completion of the probationary period.

**☐ - Stevens Point Fire Department**

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- U.S. Citizen
- High School diploma or GED
- State of Wisconsin Certified, IFSAC or Pro Board Firefighter I
- Must have a Wisconsin Fire Fighter 2 certification or IFSAC accredited equivalent certification within 1 year of date of hire.
- EMT- Paramedic Program enrollment at application
- Nationally Registered or obtain within one year of hire and be eligible for a WI Paramedic License. Paramedic students encouraged to apply.
- Tobacco use prohibited
- Residency: Must live in Portage County, WI within six (6) months of successful completion of probation.