



## Firefighter Candidate:

Welcome to the 2022 Regional Fire Department Hiring Process. Fox Valley Technical College will be facilitating the application process for the following fire departments:

- Appleton Fire Department
- Antigo Fire Department
- De Pere Fire Rescue
- Fond du Lac Fire Rescue
- Grand Chute Fire Department
- Green Bay Metro Fire Department
- Kaukauna Fire Department
- La Crosse Fire Department
- Marshfield Fire & Rescue Dept
- Neenah/Menasha Fire Rescue
- Oshkosh Fire Department
- Sheboygan Fire Department
- Stevens Point Fire Department
- West Bend Fire Department
- Wisconsin Rapids Fire Department

**The application process for 2022 will be online. Payment will be with credit card or PayPal. You will not need to register for a class with FVTC as a student.**

To determine the minimum fire department hiring requirements, review the **Minimum Fire Department Requirements** included at the end of this document.

Your online application will require the following:

- 1) **General Application:**
  - a) Applicant Cover Page and Department Selection Page 1
  - b) Applicant Information and education Page 2
  - c) Certification and Licenses (an upload of certificate is required) Page 3
  - d) Employment History Page 4
  - e) Recruitment Information Page 5
  - f) Residency Requirement (if required by department) Page 6
  - g) No Tobacco Use Form (if required by department) Page 7
  - h) Notifications and Certification Statement Page 8
  - i) Indemnification and Hold Harmless Agreement Page 9
  - j) CPAT Orientation/Practice Preference/Waiver and Payment Page 10
  - k) Applicant Signature and Submittal Page 11

Successful candidates will be scheduled for the Candidate Physical Ability Test (CPAT) and the associated orientation and practice sessions. The orientation and practice sessions are provided for your benefit but are not mandatory. Be sure to indicate on the CPAT Orientation/Practice Preference and Waiver (part of the application) if you do not wish to be scheduled for the orientation and/or practice sessions. If you are scheduled for the orientation and practice sessions, your attendance is expected. Keep in mind that attendance will be tracked and reported to the fire departments.

FVTC will review your online application to check for the appropriate items. FVTC will not contact the candidate if the candidate has not submitted the correct information or if items are missing. Candidates will be notified of the department(s) they meet the minimum requirements for. The notification will include CPAT and written test information. Due to the number of applicants, test dates and times are final.

**NOTE:** The application process will close at midnight June 3<sup>rd</sup>, 2022

## 2022 Regional Fire Department Hiring Process Candidate Schedule

June 3	<p><b><u>Application due date.</u></b></p> <ol style="list-style-type: none"> <li>1) Completed online Application, including the following:             <ol style="list-style-type: none"> <li>a) Applicant Cover Page and Department Selection Page 1</li> <li>b) Applicant Information and education Page 2</li> <li>c) Certification and Licenses (an upload of certificate is required) Page 3</li> <li>d) Employment History Page 4</li> <li>e) Recruitment Information Page 5</li> <li>f) Residency Requirement (if required by department) Page 6</li> <li>g) No Tobacco Use Form (if required by department) Page 7</li> <li>h) Notifications and Certification Statement Page 8</li> <li>i) Indemnification and Hold Harmless Agreement Page 9</li> <li>j) CPAT Orientation/Practice Preference/Waiver and Payment Page 10</li> <li>k) Applicant Signature and Submittal Page 11</li> </ol> </li> </ol>
June 17	<p><b><u>Notification sent to candidate of acceptance by department.</u></b> You will be notified of the date, time and location of the CPAT activities and written test on your acceptance letter.</p>
June 24	<p><b><u>CPAT Orientation Session #1:</u></b> The candidate will be notified of their CPAT Orientation date, time and location on the acceptance notification letter.</p>
July 15	<p><b><u>CPAT Orientation Session #2:</u></b> The candidate will be notified of their CPAT Orientation date, time and location on the acceptance notification letter.</p>
August 12	<p><b><u>CPAT Practice Session #1:</u></b> The candidate will be notified of their CPAT Practice date, time and location on the acceptance notification letter.</p>
August 19	<p><b><u>CPAT Practice Session #2:</u></b> The candidate will be notified of their CPAT Practice date, time and location on the acceptance notification letter.</p>
September 15-17	<p><b><u>CPAT Test:</u></b> The candidate will be notified of their CPAT date, time and location on the acceptance notification letter. If you do not pass the CPAT, you will not take the written exam.</p> <p><b><u>Written Exam:</u></b> The candidate will be notified of their written exam date, time and location on the acceptance notification letter. After the written exam is scored, notification will be made to each department of the results of that exam. Results of the exam will not be shared with the candidate.</p>
Note	<p><b><u>Additional dates</u></b> may be added or changed based on the number of applicants.</p>

## Minimum Fire Department Requirements

Requirements are at the time of application unless otherwise indicated

### ☐ - Appleton Fire Department

- Minimum of 18 years old
- Eligible for employment in the US
- Minimum of 60 college credits
- Tobacco use prohibited
- Residency: No requirements

### ☐ - Antigo Fire Department

- Minimum of 18 years old
- High School Diploma or GED
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board (Fire Fighter 1 is not required if candidate is a paramedic)
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure (or enrollment in a Paramedic program at the time of closure of applications)
- NIMS 100 & 200 certification – at time of hire
- Tobacco use prohibited
- Residency: Within 15 air miles from Antigo City Limits 6 months after 18-month probation

### ☐ - De Pere Fire Rescue Department

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- Associate Degree (in any field) – at time of hire
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board -at time of hire
- Certified Firefighter II, Wisconsin Certification, IFSAC or Pro Board-at time of hire
- Certified Driver Operator - Pumper, Wisconsin Certification, IFSAC or Pro Board-at time of hire
- Nationally Registered or State of Wisconsin EMT-Paramedic – at time of hire
- NIMS 100, 200, and 700 certification – at time of hire
- Tobacco use prohibited
- Residency: Within 30 miles of the center of the Claude Allouez bridge within 12 months of hire
- Immediate family members will not be employed in the same work group

## Minimum Fire Department Requirements – *continued*

Requirements are at the time of application unless otherwise indicated

### ☐ - Fond du Lac Fire Rescue

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- U.S. Citizen
- High School diploma or GED
- Minimum of 60 college credits - at time of hire
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board– at time of hire
- Certified Firefighter II, Wisconsin Certification, IFSAC or Pro Board– at time of hire
- Hazardous Materials – Operations Level certification – at time of hire
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure – at time of hire
- NIMS 100, 200, 700 & 800 certification – at time of hire
- Tobacco use prohibited
- Residency: Within 15 miles of the jurisdictional boundaries of the City of Fond du Lac within 18 months after the date of hire

### ☐ - Grand Chute Fire Department

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- U.S. Citizen
- High School diploma or GED
- Associate Degree (in any field) at time of hire. Degree requirement waived with two years full-time fire fighter experience or Paramedic, Fire Fighter 1, Fire Fighter 2, Fire Inspector I, and Driver Operator – Pumper Certifications.
- Associate Degree in Fire Protection within 4 years of hire
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board
- Certified Firefighter II, Wisconsin Certification, IFSAC or Pro Board
- Certified Driver Operator – Pumper, Wisconsin Certification, IFSAC or Pro Board Desirable
- Hazardous Materials – Operations Level certification
- Nationally Registered or State of Wisconsin EMT-Basic licensure – at time of hire (Paramedic Desirable)
- NIMS 100, 200 & 700 certification – at time of hire
- Tobacco use prohibited
- Residency: Per IAFF Local 3655 Collective Bargaining Agreement – Must reside within 15 miles of the jurisdictional boundaries of the Town of Grand Chute.

### ☐ - Green Bay Metro Fire Department

- Valid Wisconsin Driver's License
- High School diploma or GED
- Associate Degree Fire Protection Technician, Fire Medic or Fire Science must be completed by 10/1/2022
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board
- Certified Firefighter II, Wisconsin Certification, IFSAC or Pro Board
- Nationally Registered or State of Wisconsin EMT-Basic
- Residency: Residency within Brown County or contiguous counties is required within one year.

## **Minimum Fire Department Requirements – *continued***

**Requirements are at the time of application unless otherwise indicated**

### **☐ - Kaukauna Fire Department**

- Valid Wisconsin Driver's License
- High School diploma or GED
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure (or enrollment in a Paramedic program at the time of closure of applications) - Licensure at time of hire
- Residency: No requirements

### **☐ - La Crosse Fire Department**

- Valid Wisconsin Driver's License
- Associate Degree in a Fire Science or related field. Documentation of commensurate Fire/EMS training and experience will be considered in lieu of a degree
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board– at time of hire
- Certified Firefighter II, Wisconsin Certification, IFSAC or Pro Board– at time of hire
- Nationally Registered or State of Wisconsin EMT-Basic licensure – at time of hire
- Paramedics also encouraged to apply. Paramedics receive pay incentive above EMT base rate.
- Tobacco use prohibited
- Residency: No requirements

### **☐ - Marshfield Fire & Rescue Department**

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- U.S. Citizen
- High School diploma or GED
- Associate Degree related field – at time of hire
- Associate degree or a minimum of 60 college credits (Fire Protection, Fire/Medic, Fire Science or related field preferred.
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board a time of hire
- Certified Firefighter II, Wisconsin Certification, IFSAC or Pro Board – preferred
- Certified Driver/Operator - Pumper Wisconsin Certification, IFSAC or Pro Board – preferred
- Certified Driver/Operator - Aerial Wisconsin Certification, IFSAC or Pro Board – preferred
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure (or EMT-Basic enrollment in a Paramedic program at the time of closure of applications) - Licensure at time of hire
- NIMS 100, & 200 certification – at time of hire
- Tobacco use prohibited
- Residency: Must live within 15 miles of the jurisdictional boundaries of the City and establish residency within 60 days following one-year probationary period

## Minimum Fire Department Requirements – *continued*

Requirements are at the time of application unless otherwise indicated

### ☐ - Neenah/Menasha Fire Rescue

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- High School diploma or GED
- Associate Degree any Field – at time of hire
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board– at time of hire
- Certified Firefighter II, Wisconsin Certification, IFSAC or Pro Board– at time of hire
- Certified Driver/Operator – Pumper, Wisconsin Certification, IFSAC or Pro Board – at time of hire
- Certified Fire Inspector, Wisconsin Certification, IFSAC or Pro Board – at time of hire
- Hazardous Materials – Operations Level certification – at time of hire
- Medical First Responder certification – at time of hire
- NIMS 100, 200, 700 & 800 certification – at time of hire
- PADI Certification (preferred, but not required)
- Tobacco use prohibited
- Residency: No requirements

### ☐ - Oshkosh Fire Department

- Minimum of 18 years old
- U.S Citizen
- Valid Wisconsin Driver's License
- High School diploma or GED
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board– at time of hire
- Certified Driver/Operator – Pumper, Wisconsin Certification, IFSAC or Pro Board – at time of hire
- Hazardous Materials – Operations Level certification
- Nationally Registered or State of Wisconsin EMT-Basic licensure
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure - at time of hire (EMT-P Program enrollment at application)
- Tobacco use prohibited
- Residency: No requirements

### ☐ - Sheboygan Fire Department

- Minimum of 18 years old
- Must obtain a valid Wisconsin Driver License in accordance with State statues at time of hire.
- High School diploma or GED
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board– at time of hire
- Certified Firefighter II, Wisconsin Certification, IFSAC or Pro Board– at time of hire
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure – at time of hire (May apply with out paramedic certification, but must have paramedic license to be hired.
- Tobacco use prohibited
- Residency: Candidates must live within the current 45 mile living radius of the City of Sheboygan. This must be done no more than four months after the successful completion of the probationary period.

## **Minimum Fire Department Requirements – *continued***

**Requirements are at the time of application unless otherwise indicated**

### **☐ - Stevens Point Fire Department**

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- U.S. Citizen
- High School diploma or GED
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board– at time of hire
- Must have Wisconsin Fire Fighter 2 certification of IFSAC accredited equivalent certification within 1 year of date of hire.
- EMT-Paramedic enrollment at the time of closure of applications. NREMT-Paramedic or obtain within one year of hire and be eligible for Wisconsin Paramedic License. Paramedic student are encouraged to apply.
- Tobacco use prohibited
- Residency: Must live in Portage County, WI within six (6) month of successful completion of probation.

### **☐ - West Bend Fire Department**

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- U.S. Citizen
- High School diploma or GED
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board– at time of hire
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure – or enrolled in EMT-P program at application
- Tobacco use prohibited
- Residency: 15 miles from the West Bend City Limits within 6 months following completion of their probation (18-month minimum).

### **☐ - Wisconsin Rapids Fire Department**

- Minimum of 18 years old
- Valid Wisconsin Driver's License
- U.S. Citizen
- Minimum of 60 college credits - at time of hire
- Certified Firefighter I, Wisconsin Certification, IFSAC or Pro Board– at time of hire
- Certified Firefighter II, Wisconsin Certification, IFSAC or Pro Board– at time of hire
- Haz-Mat Operations – at time of hire
- Nationally Registered or State of Wisconsin EMT-Paramedic licensure (or enrollment in a Paramedic program at the time of closure of applications) - Licensure at time of hire
- NIMS 100, 200, 700, and 800
- Tobacco use prohibited
- Residency: 30 miles of city limits