

ADMINISTRATIVE POLICY

FINANCIAL AID – SATISFACTORY ACADEMIC PROGRESS

This policy pertains to employees and students.

A student must maintain satisfactory academic progress in order to receive any federal student aid. Each term, Fox Valley Technical College must evaluate a student's entire academic history to determine whether or not satisfactory academic progress has been maintained for financial aid purposes. This evaluation is not affected by whether or not aid was received, or whether a student changed programs. **Satisfactory Progress** – Each student must meet qualitative (GPA) and quantitative (time and credit-based) requirements to maintain satisfactory progress each term to continue receiving aid.

1. **Qualitative Measure – Grade Point Average:** a 2.0 GPA is required each term, and overall. All credits for the term, including withdrawals or extensions, are included in the equation to determine GPA for the term.
2. **Quantitative Measure:** 66.7% of credit load must be completed each term. All credits for the term, including withdrawals or extensions, are included in the equation to determine this percentage for the term. Additionally, the maximum timeframe for which a student may receive financial aid may not exceed 150% of the published length of the program measured in credit hours.

Grades are reviewed at the end of each term to determine if satisfactory progress is being maintained. If satisfactory progress was not maintained during the term, the students are notified in writing that they have a financial aid status of warning or suspension.

Students will continue to receive financial aid while on warning. If a student fails to meet the satisfactory progress while on warning, the student will be placed at financial aid suspension status.

Students may not receive Federal or State grants, Federal loans, or Federal Work Study funds while in denied status.

Financial aid is available only for classes that are required for program completion.

Students have the right to appeal the loss of financial aid due to not meeting the Financial Aid Satisfactory Progress policy because of extenuating circumstances. Directions on how to submit the Financial Aid Satisfactory Academic Progress Appeal form are located on the Financial Aid website. Documentation can be submitted to the Student Financial Services office or an appointment can be made to speak with a Financial Aid staff member. Documentation must be submitted at time of appointment.

- If the appeal is approved, funding will be reinstated.
- If not approved, the educational costs will be the responsibility of the student until all terms of these guidelines are met.

Adopted: 01/01/1984

Reviewed: 01/17/2022
Revised: 01/28/2016