

ADMINISTRATIVE POLICY
ENVIRONMENTAL HEALTH AND SAFETY

This policy pertains to community, employees, and students.

Fox Valley Technical College has an environmental health and safety program that affects all members of the college community and is designed to provide employees with a safe and healthy work environment. Each member of the college community has the responsibility to work within the framework of established safety programs and policy and carry out their activities in a manner that will protect those involved, the rest of the college community, the general public, and the environment. The College operates its facilities and conducts its operations in compliance with all applicable federal, state, and local regulations to protect employees, students, visitors, College property, and the environment.

All College employees are responsible for:

- Knowing and following all health and safety rules, policies, and procedures for the area in which they are working.
- Maintaining a safe work environment.
- Reporting to their supervisor immediately all unsafe conditions, accidents, and work-related injuries and illnesses.
- Knowing the hazards of the materials and equipment they work with and follow the specified precautions.
- Properly using all safety equipment provided.
- Participating as needed in exposure hazards measurement programs.
- Participating as needed in safety training programs.

This policy shall be implemented through a series of manuals and other documents, as appropriate to the operations of the College. These documents provide specific procedures and recommended practices for implementation and can be found at the Facilities & Security SharePoint site under Environmental Health & Safety or by contacting the Manager of Maintenance and Safety.

Adopted: 01/23/2017

Reviewed: 11/01/2022

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