

**Policy Title: NAMING OF COLLEGE FACILITIES OR PROPERTY FOR INDIVIDUALS OR ORGANIZATIONS**

Fox Valley Technical College and the FVTC Foundation, Inc. support commemorative and philanthropic naming of areas, rooms, labs, and buildings. This allows for opportunities to recognize and honor individuals, businesses, and groups; helps to build relationships between the College, our communities, and benefactors; and provides funding to support College programs and services.

The naming of facilities or property at Fox Valley Technical College shall be an honor bestowed by the Board of Trustees upon the recommendation of the College President. The Board reserves the right to decline any gift or naming opportunity that does not further the College's mission, vision, values or strategic priorities, or align with its business, educational or fiscal practices. The Board also reserves the right to rescind previously approved naming rights for the same reasons.

Accordingly, the President shall:

- Recommend to the Board official naming or re-naming of Fox Valley Technical College facilities or property in honor of individuals or organizations who have provided an extraordinary level of distinguished service to the College or who have made a significant financial gift to the College or the FVTC Foundation, Inc.
- Advance to the Board naming opportunities in a manner that is as consistent and fair to donors as reasonably possible.
- Ensure that the terms, provisions, and timeframes for any approved naming rights are documented in writing as an agreement, memorandum of understanding, or other formal communication with the donor, sponsor or honoree by either the College or the FVTC Foundation, Inc.

*Adopted: 09/20/05*

*Reviewed: 01/20/09, 11/20/12, 12/16/14, 2/21/17, 1/15/19, 6/18/19, 09/04/24*

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