

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — December 21, 2021**

CALL TO ORDER

The Fox Valley Technical College District Board held its meeting on Tuesday, December 21, 2021, as an in-person and virtual meeting with access for the public to call in. Chair John Weyenberg called the meeting to order at 4:00 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Margaret Kastner, Justin Krueger, Erik Lampe, Charles Spoehr, Jr., Patricia Van Ryzin, Chris VanderHeyden, John Weyenberg; Absent: Javad Ahmad.

Others present included: FVTC President: Dr. Christopher Matheny; Administrators: Susan Kaufman, Troy Kohl, Dr. Jennifer Lanter, Amy Van Straten; FVTC Staff: Paula Batterman, Scott Borley, Becky Boulanger, Carmelyn Daley-Hinkens, Barb Dreger, Kim Fenske, George Hoppen, Nathan Kafka, Susan Lucius, Dr. Kim Olson, Andy Rinke, Faith Schiedermayer, Steve Straub, Brooke Sumner, Paul Van Eyck, Dale Walker, Dave Wuestenberg; Guests: Gary Brilowski, Jack Brown, Bob Ebben, Chad Hayes, Michelle Schuler, Dan Walker; SGA President: Jon McGrath; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Weyenberg opened the meeting for public comments. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Van Ryzin to approve the agenda for the December 21, 2021, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Van Ryzin to approve the minutes of the November 16, 2021, Regular Board Meeting. Upon voice vote, the motion carried unanimously.

REPORTS

ESPA Association Report

Gary Brilowski provided a brief update for the Educational Support Personnel Association.

Faculty Association Report

Bob Ebben provided a brief update for the Faculty Association.

President's Report

Dr. Matheny gave his President's Report. Dr. Matheny provided information on the Board of Trustees' Scholarship Award, shared information on CPI, and provided an ACCT publication to all members.

MONITORING

2020-21 Annual Comprehensive Financial Report and Management Letter

Annually, the Board is required to authorize a financial audit of the District and to submit an audit report to the Wisconsin Technical College System Board no later than six months following the end of the fiscal year. The audit was completed, full report developed, and presented to the Board by Dan Walker, from Wipfli and CFO Amy Van Straten.

Following review of the report, a motion was made by Trustee Kastner to accept the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2021, and the related Management Letter. Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 1 Absent: Trustee Ahmad.

Information Technology Employer Panel

Dr. Jennifer Lanter facilitated a panel discussion of information technology employers. The panel consisted of employers from Microsoft, Sadoff Iron and Metal, and SECURA Insurance. The Board heard their feedback on future needs of their organizations and offerings we can improve or add to meet the needs of their organizations.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee VanderHeyden to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 1 Absent: Trustee Ahmad.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- New Academic Programs Under Development

b. Human Resources

- Personnel Report

c. Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of November
- Kohl Land Lease
- Griesbach Land and Storage Lease

BOARD BUSINESS/REPORTS

Board of Trustees Self-Evaluation

Chair Weyenberg reviewed the Board of Trustees 2021-22 Self Evaluation process and timeline. The evaluation will be emailed to Trustees on Friday, January 7, with a reminder that the survey should be returned to the President's Office no later than Friday, January 14, 2022. Results will be compiled and discussed at the Board Retreat on February 2.

Review Board Policies

The Board reviewed and discussed the Board policies, Board Responsibility and Board Policy Creation & Review. The policies will be modified and brought back to a future meeting.

Board Retreat Agenda Topics

The Board reviewed the draft agenda for their upcoming Retreat.

ADJOURN

There being no further business to come before the District Board, Chair Weyenberg declared the meeting adjourned. The time was 5:53 p.m.

Justin Krueger, Secretary