

**FOX VALLEY TECHNICAL COLLEGE DISTRICT  
Board Meeting Minutes — November 16, 2021**

**CALL TO ORDER**

The Fox Valley Technical College District Board held its meeting on Tuesday, November 16, 2021, as an in-person and virtual meeting with access for the public to call in. Vice Chair Chris VanderHeyden called the meeting to order at 4:00 p.m.

**Roll Call**

Board members present were: Margaret Kastner, Erik Lampe, Charles Spoehr, Jr., Patricia Van Ryzin, Chris VanderHeyden; Absent: Javad Ahmad, Tammie DeVooght Blaney, Justin Krueger, John Weyenberg.

Others present included: FVTC President: Dr. Christopher Matheny; Administrators: Troy Kohl, Dr. Jennifer Lanter, Becki Schultz, Amy Van Straten; FVTC Staff: Scott Borley, Becky Boulanger, Gary Brilowski, Elizabeth Burns, Carmelyn Daley-Hinkens, Stacy Doran, Chris Dragosh, Barb Dreger, Bob Ebben, Mike Farrell, Kim Fenske, Deb Heath, Jared Huss, Susan Lucius, Susan McDermott, Henry Merrill, Dr. Therese Nemec, Andrea Oman, Andy Rinke, Trent Schloss, John Sorenson, Steve Straub, Paul Van Eyck, Dave Wuestenberg; Guests: Robin Eichhorst, Deb Heath, Mike Kephart, Dr. Kim Olson, Jon Schloessert, Brooke Sumner, Dale Walker; Recorder: Sarah Bingham

**PUBLIC COMMENT**

Vice Chair VanderHeyden opened the meeting for public comments. There were no public comments.

**REVIEW AND APPROVAL OF AGENDA**

A motion was made by Trustee Lampe to approve the agenda for the November 16, 2021, meeting as presented. Upon voice vote, the motion carried unanimously.

**ACTION ON MINUTES**

A motion was made by Trustee Van Ryzin to approve the minutes of the October 19, 2021, Regular Board Meeting. Upon voice vote, the motion carried unanimously.

**REPORTS**

**President's Report**

Dr. Matheny gave his President's Report. Dr. Matheny recognized Robin Eichhorst, Dental Education Instructor, and Deb Heath, Associate Vice President/Interim Dean of Health, for a successful dental hygiene program accreditation site visit.

**MONITORING**

**Performance Monitoring Report – Business & Industry Services**

The purpose of business & industry services is to design and deliver customized training, consulting services, and technical assistance in partnership with public and private sector employers to further economic development. Dr. Jennifer Lanter accompanied by Dale Walker, Director of Business and Industry Services; presented the annual performance monitoring report. Guests, Mike Kephart, Oshkosh Corporation; and Jon Schloesser, Pierce Manufacturing; shared information from their perspective as clients of the College.

**Strategic Discussion – Business & Industry Services**

Dr. Kim Olson led a discussion with the Board on the future of business and industry services at the College. The Board provided verbal and written feedback.

**POLICIES/ISSUES**

**New Program Concept Review – Proposed Collegiate Transfer: Associate of Arts Degree**

Dr. Jennifer Lanter presented the new program concept review for the Proposed Collegiate Transfer: Associate of Arts Degree.

A motion was made by Trustee Lampe to approve the Collegiate Transfer A.A. degree "Concept Review" authorizing administration to forward the program proposal to the Wisconsin Technical college System for state board approval. Upon roll call vote, the motion carried with 5 Ayes: Trustees Kastner, Lampe, Spoehr, Van Ryzin, and VanderHeyden. 4 Absent: Ahmad, DeVooght Blaney, Krueger, Weyenberg.

***New Program Concept Review – Proposed Collegiate Transfer: Associate of Science Degree***

Dr. Jennifer Lanter presented the new program concept review for the Proposed Collegiate Transfer: Associate of Science Degree.

A motion was made by Trustee Van Ryzin approve the Collegiate Transfer A.A. degree "Concept Review" authorizing administration to forward the program proposal to the Wisconsin Technical college System for state board approval. Upon roll call vote, the motion carried with 5 Ayes: Trustees Kastner, Lampe, Spoehr, Van Ryzin, and VanderHeyden. 4 Absent: Ahmad, DeVooght Blaney, Krueger, Weyenberg.

**CONSENT AGENDA**

***Motion – Approve Consent Agenda***

Following review, a motion was made by Trustee Van Ryzin to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 5 Ayes: Trustees Kastner, Lampe, Spoehr, Van Ryzin, and VanderHeyden. 4 Absent: Ahmad, DeVooght Blaney, Krueger, Weyenberg.

***a. Instructional Services***

- Contract Training & Technical Assistance – Monthly Activity Summary
- New Academic Programs Under Development

***b. Human Resources***

- Personnel Report

***c. Finance & Facilities***

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of October
- Quarterly Investment Performance Summary

**BOARD BUSINESS/REPORTS**

***Report on WTC District Boards Association Fall Meeting***

Trustees Kastner and Spoehr shared their observations from the WTC District Boards Association Fall Meeting they attended.

***Review Board Policies***

The Board reviewed and discussed the Board policies, Governance Commitment and Governing Philosophy.

A motion was made by Trustee VanderHeyden to approve the Board policy, Governance Commitment, as written and with no changes. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee Lampe to approve the Board policy, Governing Philosophy, as written and with no changes. Upon voice vote, the motion carried unanimously.

**ADJOURN TO EXECUTIVE SESSION**

A motion was made by Trustee VanderHeyden to adjourn to executive session pursuant to Section 19.85(1)(c), *Wis. Stats.*, to discuss the President's performance evaluation. The time was 5:45 p.m. Upon roll call vote, the motion carried with 5 Ayes: Trustees Kastner, Lampe, Spoehr, Van Ryzin, and VanderHeyden. 4 Absent: Ahmad, DeVooght Blaney, Krueger, Weyenberg.

**RECONVENE IN OPEN SESSION**

A motion was made by Trustee Kastner to reconvene into open session pursuant to Section 19.85(2), *Wis. Stats.* The time was 6:36 p.m. Upon roll call vote, the motion carried with 5 Ayes: Trustees Kastner, Lampe, Spoehr, Van Ryzin, and VanderHeyden. 4 Absent: Ahmad, DeVooght Blaney, Krueger, Weyenberg.

**ADJOURN**

There being no further business to come before the District Board, Vice Chair VanderHeyden declared the meeting adjourned. The time was 6:37 p.m.