

**FOX VALLEY TECHNICAL COLLEGE DISTRICT**  
**Board Meeting Minutes — July 12, 2021**

**CALL TO ORDER**

The Fox Valley Technical College District Board held its organizational meeting on Monday, July 12, 2021, as an in-person and virtual meeting with access for the public to call in. Chair Patricia Van Ryzin called the meeting to order at 4:02 p.m.

**Roll Call**

Board members present were: Tammie DeVooght Blaney, Margaret Kastner, Justin Krueger, Erik Lampe, Charles Spoehr, Jr., John Weyenberg, Patricia Van Ryzin; Absent: Chris VanderHeyden.

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Rayon Brown, Troy Kohl, Becki Schultz, Amy Van Straten; FVTC Staff: Paula Batterman, Beth Burns, Stacy Doran, Kim Fenske, George Hoppen, Dr. Jen Lanter, Dr. Kim Olson, Andrea Oman, Faith Schiedermayer, Trent Schloss, Jill Van Asten, Paul Van Eyck, Heather Zweiger; Guests: Javad Ahmad, Becky Boulanger, Jordan Masnica, Layla Merrifield, Representative Dave Murphy; Recorder: Sarah Bingham

**Oath of Office**

Trustee Van Ryzin administered the Oath of Office to Margaret Kastner and Erik Lampe who were appointed to 3-year terms on the FVTC Board of Trustees by the official appointing authority of regional K-12 School Board presidents, as specified under Section 19.01(1), Wis. Stats.

**Election of Officers**

Pursuant to Section 38.08(3), Wis. Stats., the following Board members were nominated to serve as officers for the 2021-22 term as follows: John Weyenberg-Chair, Chris VanderHeyden-Vice Chair, Justin Krueger-Secretary, and Tammie DeVooght Blaney-Treasurer.

Trustee Van Ryzin invited further nominations from the floor. Hearing none, Trustee Van Ryzin called for the nominations to be closed and that action be taken to elect the slate of officers as presented by the nominating committee.

A motion was made by Trustee Krueger to approve the slate of Board officers as presented. Upon voice vote, the motion carried unanimously.

**PUBLIC COMMENT**

Chair Weyenberg opened the meeting for public comments. There were no public comments.

**REVIEW AND APPROVAL OF AGENDA**

A motion was made by Trustee Spoehr to approve the agenda for the July 12, 2021, meeting as presented. Upon voice vote, the motion carried unanimously.

**ACTION ON MINUTES**

A motion was made by Trustee Van Ryzin to approve the minutes of the June 15, 2021, Regular Board meeting. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee Krueger to approve the minutes of the June 16, 2021, Special Board meeting. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee Van Ryzin to approve the minutes of the June 17, 2021, Special Board meeting. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee Spoehr to approve the minutes of the June 22, 2021, Special Board meeting. Upon voice vote, the motion carried unanimously.

**REPORTS**

**ESPA Association Report**

A message was shared from Gary Brilowski, ESPA Association President, thanking the Board for the recent negotiations and to thank Dr. May for everything she has done during her time at the College.

**FVTC Foundation's Annual Campaign**

Becky Boulanger, Executive Director – Foundation & Community Relations, explained the importance of participation in the annual Leadership & Staff Giving Campaign and asked Trustees for their support. Pledge forms will be mailed to each individual Trustee shortly.

### ***President's Report***

Dr. May referred to her written report and asked Amy Van Straten to provide an update on the current status of the Federal COVID Relief Grants.

### **POLICIES/ISSUES**

#### ***Final Resolution Authorizing and Providing for the Sale and Issuance of \$8,505,000 General Obligation Promissory Notes, Series 2021B, and all related details***

A motion was made by Trustee Van Ryzin to approve a final resolution authorizing and providing for the sale and issuance of \$8,505,000 General Obligation Promissory Notes, Series 2021B, and all related details. [RES 22/07-03] Upon roll call vote, the motion carried unanimously with 7 Ayes: Trustees DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, Weyenberg. 1 Absent: Trustee VanderHeyden.

#### ***Initial Resolution Authorizing and Providing for the Sale and Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes***

A motion was made by Trustee Lampe to approve an initial resolution authorizing and providing for the sale and issuance of not to exceed \$1,500,000 general obligation promissory notes and certain related details. [RES 22/07-04] Upon roll call vote, the motion carried unanimously with 7 Ayes: Trustees DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, Weyenberg. 1 Absent: Trustee VanderHeyden.

#### ***Proposed Board Policy – President Emeritus Designation***

A motion was made by Trustee Van Ryzin to approve the proposed new Board Policy II.D. on President Emeritus Designation. Upon voice vote, the policy was approved.

### **CONSENT AGENDA**

#### ***Motion – Approve Consent Agenda***

Following review, a motion was made by Trustee Krueger to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 7 Ayes: Trustees DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, and Weyenberg. 1 Absent: VanderHeyden.

#### ***a. Instructional Services***

- Grant Proposals Submitted in June 2021

#### ***b. Human Resources***

- Personnel Report

#### ***c. Finance & Facilities***

- Resolution to Approve Authorized Check Signers
- Three-Year Facilities Plan Fiscal Years 2022-24
- Fox Valley Humane Association, Ltd. Lease
- IFB #22011 LED Lighting Upgrade for Parking Lots (Main Campus)
- IFB #22016 Fuel System Relocation and Upgrade

### **BOARD BUSINESS/REPORTS**

#### ***Year-end Review of 2020-21 Board Goals***

Chair Weyenberg reviewed and asked for feedback on the Board's accomplishment of its goals for the past year. Work will begin shortly on drafting goals for 2021-22.

#### ***District Boards Association and FVTC Foundation Board Liaison Appointments***

Trustee Weyenberg called for volunteers and appointed Trustees to serve as FVTC representatives on the following Committees of the WTC District Boards Association:

- Board of Director Member: Patricia Van Ryzin
- External Partnerships: Tammie DeVooght Blaney, Charles Spoehr
- Internal Best Practices: Justin Krueger
- Bylaws, Policies, & Procedures: No appointment at this time
- Awards: Margaret Kastner, Erik Lampe

Trustee Weyenberg will continue to serve as the Board liaison (ex-officio) to the FVTC Foundation Board.

***ACCT Leadership Congress – Registration Deadline 8/16/21***

The Board was reminded of this conference registration deadline to avoid additional expenses and ensure hotel reservations at the conference site.

***Approval of 2021-22 Board Meeting Schedule***

Board members reviewed the proposed Board meeting schedule for 2021-22. A motion was made by Trustee Krueger to approve the schedule. Upon voice vote, the Board meeting schedule was approved.

***Approval of the Board Monitoring Schedule for 2021-22***

Board members reviewed the proposed Board monitoring schedule for 2021-22. A motion was made by Trustee Van Ryzin to approve the schedule. Upon voice vote, the Board monitoring schedule was approved.

***President Emeritus Designation***

Chair Weyenberg made a motion to approve the designation of the President Emeritus status in honor of the service of retiring president, Dr. Susan May. Upon voice vote, the President Emeritus status was approved.

***Closing Remarks – Guests, Board Members, and Dr. May***

Representative Dave Murphy, Layla Merrifield, Becky Boulanger, and Board Members offered remarks regarding Dr. May's years of services and upcoming retirement. Dr. May shared her appreciation and a few closing remarks.

**ADJOURN**

There being no further business to come before the District Board, Chair Weyenberg declared the meeting adjourned. The time was 5:41 p.m.

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Justin Krueger, Board Secretary