

**FOX VALLEY TECHNICAL COLLEGE DISTRICT  
Board Meeting Minutes — May 17, 2022**

**CALL TO ORDER**

The Fox Valley Technical College District Board held its meeting on Tuesday, May 17, 2022, at Fox Valley Technical College, 150 N. Campbell Road, Oshkosh, Wisconsin, Room 133 and with virtual access for the public to call in. Chair John Weyenberg called the meeting to order at 4:00 p.m.

**Roll Call**

Board members present were: Margaret Kastner, Justin Krueger, Erik Lampe, Charles Spoehr, Jr., Patricia Van Ryzin, Chris VanderHeyden, John Weyenberg. Absent: Javad Ahmad, Tammie DeVooght Blaney.

Others present included: FVTC President: Dr. Christopher Matheny; Administrators: Rayon Brown, Susan Kaufman, Troy Kohl, Dr. Jennifer Lanter, Amy Van Straten; FVTC Staff: Scott Borley, Becky Boulanger, Terleen Cheslock, Carmelyn Daley-Hinkens, Chris Dragosh, Barb Dreger, Nicole Gliszinski, Deb Heath, Susan Lowney, Susan Lucius, Henry Merrill, Andy Rinke, Faith Schiedermayer, Trent Schloss, Trent Sorensen, John Sorenson, Steve Straub, Brooke Sumner, Paul Van Eyck, Dale Walker, Ann Wilkes, Dave Wuestenberg, Heather Zweiger; Guests: Brian Brewer, Emily Matesic, Dr. Kim Olson, Heather Zweiger; Recorder: Sarah Bingham

**PUBLIC COMMENT**

Chair Weyenberg opened the meeting for public comments. There were no public comments.

**REVIEW AND APPROVAL OF AGENDA**

A motion was made by Trustee Van Ryzin to approve the agenda for the May 17, 2022, meeting as presented. Upon voice vote, the motion carried unanimously.

**ACTION ON MINUTES**

A motion was made by Trustee Lampe to approve the minutes of the April 19, 2022, Regular Board Meeting. Upon voice vote, the motion carried unanimously.

**REPORTS**

**President's Report**

Dr. Matheny gave his President's Report. He recognized recent WTCDBA Media Award Winners and shared the Board of Trustees' Scholarship Award recipient for the spring term.

Troy Kohl, Vice President-Information Technology/CIO, provided an update on Workday.

**POLICIES/ISSUES**

**Final Resolution Authorizing and Providing for the Sale and Issuance of \$6,495,000 General Obligation Promissory Notes, Series 2022A, and all related details**

Amy Van Straten and Brian Brewer, Baird, provided information on the final resolution. This final resolution authorizes and provides for the sale and issuance of \$6,495,000 general obligation promissory notes to finance the implementation of the Student Workday System.

Following review, a motion was made by Trustee VanderHeyden to approve a final resolution authorizing and providing for the sale and issuance of \$6,495,000 general obligation promissory notes and all related details. [RES 22/05-01] Upon roll call vote, the motion carried unanimously with 7 Ayes: Trustees Kastner, Krueger, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 2 Absent: Ahmad, DeVooght Blaney.

**New Program Concept Review – Proposed Dairy Automation Technical Diploma**

Dr. Jennifer Lanter shared the proposed Dairy Automation Technical Diploma concept review.

Following review, a motion was made by Trustee Van Ryzin to authorize administration to forward the occupational program proposal to the Wisconsin Technical College System for state board approval. Upon roll call vote, the motion carried with 7 Ayes: Trustees Kastner, Krueger, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 2 Absent: Ahmad, DeVooght Blaney.

**2022-23 Compensation and Benefits Recommendations**

Heather Zweiger, Director-Compensation and Benefits, shared the compensation and benefits recommendations for 2022-23.

A motion was made by Trustee Kastner to approve the employee compensation recommendations as presented. Upon roll call vote, the motion carried unanimously with 7 Ayes: Trustees Kastner, Krueger, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 2 Absent: Ahmad, DeVooght Blaney.

***2022-23 Budget Review and Analysis and Resolution Authorizing Administration to Forward 2022-23 Budget to Public Hearing***

A key responsibility of the Board of Trustees is to adopt the annual capital and operating budget for the College. Over the last several months, the Board has considered numerous assumptions and parameters which have guided development of the preliminary budget. Amy Van Straten reviewed the proposed budgets which represent the fiscal plan for the operation of the College for the year beginning July 1, 2022. The budget embodies the allocation of resources necessary to support the educational programs and services provided to residents of the District.

A motion was made by Trustee Lampe that the 2022-23 budget be forwarded to the public hearing to be held on June 21, 2022, at 4:30 p.m. and that FVTC administration provide proper notification to the public as prescribed by Wisconsin statutes. Upon roll call vote, the motion carried unanimously with 7 Ayes: Trustees Kastner, Krueger, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 2 Absent: Ahmad, DeVooght Blaney.

***2022-25 Strategic Plan & Indicators of Success***

Dr. Chris Matheny and Dr. Kim Olson, Associate VP-College Effectiveness & Accreditation, shared the draft Strategic Plan updates for 2022-25. The Board provided feedback. This topic will be brought to the Board at the next meeting.

**CONSENT AGENDA**

***Motion – Approve Consent Agenda***

Following review, a motion was made by Trustee VanderHeyden to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 7 Ayes: Trustees Kastner, Krueger, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 2 Absent: Ahmad, DeVooght Blaney.

***a. Instructional Services***

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in April 2022
- New Academic Programs Under Development

***b. Human Resources***

- Personnel Report
- 2022-23 Contract Ratification – Educational Support Personnel Association
- 2022-23 Contract Ratification – Faculty Association

***c. Finance & Facilities***

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of April
- Quarterly Investment Performance Summary
- IFB #22059 S.J. Spanbauer Aviation & Industrial Center Restroom Remodel
- IFB #22060 Building Envelope for Service Motor Company Agriculture Center
- IFB #22065 Welding Lab MEP Relocations for Equipment Connections
- IFB #22069 Welding Lab Compressor Room and Fiber Laser Foundation

**BOARD BUSINESS/REPORTS**

***2022-23 Proposed Board of Trustees Meeting Schedule – First Review***

Trustees were asked to review a preliminary draft of the 2022-23 Board of Trustees meeting schedule. The schedule will be approved at the July organizational meeting.

***President/CEO Evaluation, Timeline, Materials, and Process for Written Feedback***

Chair Weyenberg reviewed the process and timeline for the President/CEO Evaluation.

Justin Krueger left the meeting at 5:30 p.m.

**ADJOURN TO EXECUTIVE SESSION**

A motion was made by Trustee Van Ryzin to adjourn to executive session pursuant to Section 19.85(1)(c), Wis. Stats., to discuss the President's performance evaluation. The time was 5:26 p.m. Upon roll call vote, the motion carried with 7 Ayes: Trustees Kastner, Krueger, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 2 Absent: Ahmad, DeVooght Blaney.

**RECONVENE IN OPEN SESSION**

A motion was made by Trustee Kastner to reconvene into open session pursuant to Section 19.85(2), Wis. Stats. The time was 6:13 p.m. Upon roll call vote, the motion carried with 6 Ayes: Trustees Kastner, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 3 Absent: Ahmad, DeVooght Blaney, Krueger.

**ADJOURN**

There being no further business to come before the District Board, Chair Weyenberg declared the meeting adjourned. The time was 6:14 p.m.

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Justin Krueger, Secretary