

FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — October 19, 2021

CALL TO ORDER

The Fox Valley Technical College District Board held its meeting on Tuesday, October 19, 2021, as an in-person and virtual meeting with access for the public to call in. Chair John Weyenberg called the meeting to order at 4:02 p.m.

Roll Call

Board members present were: Javad Ahmad, Tammie DeVooght Blaney, Margaret Kastner, Justin Krueger, Erik Lampe (arrived 4:05 p.m.), Patricia Van Ryzin, Chris VanderHeyden, John Weyenberg; Absent: Charles Spoehr, Jr.

Others present included: FVTC President: Dr. Christopher Matheny; Administrators: Rayon Brown, Troy Kohl, Dr. Jennifer Lanter, Becki Schultz, Amy Van Straten; FVTC Staff: Heather Bauduin, Stephanie Biro, Scott Borley, Becky Boulanger, Gary Brilowski, Jackie Calaway, Terleen Cheslock, Carmelyn Daley-Hinkens, Ashley Dearth, Barb Dreger, Kim Fenske, Nicole Glisczinski, Tanna Hanson, Deb Heath, George Hoppen, Kelly Huebner, Jared Huss, Nathan Kafka, Susan Kaufman, Lori Kroiss, Susan Lucius, Dr. Therese Nemece, Andrea Oman, Andy Rinke, Faith Schiedermayer, Trent Schloss, John Sorenson, Steve Straub, Brooke Sumner, Sara Teigen, Paul Van Eyck, Dale Walker, Hannah Westphal, Dave Wuestenberg, Sharri Wolc; Guests: Elizabeth Burns, Dr. Kim Olson, Aaron Payne, Carol Radtke; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Weyenberg opened the meeting for public comments. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee DeVooght Blaney to approve the agenda for the October 19, 2021, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee VanderHeyden to approve the minutes of the September 21, 2021, Regular Board Meeting. Upon voice vote, the motion carried unanimously.

REPORTS

Quarterly Student Government Association Report

Aaron Payne, who was recently elected SGA President, introduced himself and provided his first report. Payne is an IT Software Developer and Web Design student.

President's Report

Dr. Matheny gave his President's Report. Dr. Matheny and John Weyenberg recognized Carol Radtke for her 48+ years of service to the College. Carol will be retiring on November 1.

MONITORING

Enrollment Report/Discussion

Rayon Brown and Elizabeth Burns provided a report on the current state of our overall College enrollment. The report included strategies for attracting and enrolling new students and retaining current students.

Performance Monitoring Report – Associate Degree Programs, Technical Diplomas, Certificates

The purpose of non-credit programming is to deliver associate degree, technical diplomas, and certificate level programs which provide the skills and knowledge necessary to address occupational competencies from initial job-entry to advanced certification. Dr. Jennifer Lanter presented several highlights of the report and discussed the wide range of programming that occurs under this purpose.

Strategic Discussion – Associate Degree Programs, Technical Diplomas, Certificates

Dr. Kim Olson led a discussion with the Board on the future of associate degree programs, technical diplomas, and certificates at the College. The Board provided verbal and written feedback.

POLICIES/ISSUES

2021-22 Tax Levy Resolution

Annually, the Board sets the tax levy for the District at the October meeting for the operations and debt service plan for the College on the full value of the taxable property of the District municipalities. Assumption factors are made at the time of the adoption of the budget in June. All factors are taken into consideration for the tax levy resolution reviewing estimated general state aids, property tax valuations, and carry-forward dollars.

A motion was made by Trustee DeVooght Blaney to authorize a property tax levy for FY2021-22 of \$40,588,303 on the full value of the taxable property of the District for the purpose of operating and maintaining the schools of the District and for the payment of debt. The levy for operations shall be \$23,940,731 and the levy for debt service shall be \$16,647,572. [RES #22-10/01]. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Van Ryzin, VanderHeyden, and Weyenberg. 1 Absent: Spoehr.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Van Ryzin to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Van Ryzin, VanderHeyden, and Weyenberg. 1 Absent: Spoehr.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Contracts Recovering Less Than Full Cost – Quarterly Report
- Grant Proposals Submitted in September 2021
- New Academic Programs Under Development

b. Human Resources

- Personnel Report
- Designation of Administrative Positions Under Wisconsin's Code of Ethics

c. Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of September
- Annual Review of Procurements as Required by Administrative Rule TCS 6.05(2)(h)
- 2020-21 Budget Amendments – Consolidated
- 2021-22 Budget Amendments – Consolidated
- IFB #22023 RTU Replacement at S.J. Spanbauer Aviation & Industrial Center

BOARD BUSINESS/REPORTS

ACCT Leadership Congress Report

Trustees DeVooght Blaney, Kastner, and Krueger shared their observations and updates from the ACCT Leadership Congress they attended.

Approve Proposed Policy Review Cycle

Chair Weyenberg shared the proposed Board policy review cycle. A 4-year cycle is proposed.

A motion was made by Trustee VanderHeyden to approve the proposed policy review cycle. Upon voice vote, the motion carried unanimously.

ADJOURN

There being no further business to come before the District Board, Chair Weyenberg declared the meeting adjourned. The time was 5:55 p.m.

Chris VanderHeyden, Vice Chairperson