

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes – March 16, 2021**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, March 16, 2021, as a virtual meeting with access for the public to call in. Chair Patricia Van Ryzin called the meeting to order at 4:00 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Stephen Kohler, Justin Krueger (arrived at 4:02 p.m.), Charles Spoehr, Jr., Chris VanderHeyden, John Weyenberg, Patricia Van Ryzin; Absent: Francisco Henriquez, Dawn Rosicky.

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Rayon Brown, Troy Kohl, Becki Schultz, Amy Van Straten; FVTC Staff: Tyler Baeten, Paula Batterman, Scott Borley, Becky Boulanger, Beth Burns, Carmelyn Daley-Hinkens, Chris Dragosh, Barb Dreger, Kim Fenske, Mary Frozena, Nicole Glisczinski, George Hoppen, Jared Huss, Susan Lucius, Henry Merrill, Dr. Therese Nemece, Dr. Kim Olson, Andrea Oman, Dr. Andy Rinke, Faith Schiedermaier, Trent Schloss, Steve Straub, Brooke Sumner, Dale Walker, Melissa Widmann, Dave Wuestenberg, Heather Zweiger; Guests: Sara Bell, Catherine Knifke, Erik Lampe, Dr. Jennifer Lanter, Erin Sanders, Heather Schimmers, Shokhan Sorani, Randy Tenpas; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Van Ryzin opened the meeting for public comments. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Kohler to approve the agenda for the March 16, 2021, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee DeVooght Blaney to approve the minutes of the February 16, 2021, Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS

President's Report

Dr. May recognized a recent College retiree, now adjunct instructor, Randy Tenpas, for a special industry award from the Wisconsin Agri-business Association. She shared the College's plans for utilizing the \$6.2 million of Federal CRRSAA Institutional Funding in the next nine months and provided a brief informational update on the results of the Board Appointment Committee Meeting that was held on March 3.

MONITORING

Performance Monitoring Report – Basic Skills

Basic Skills programming is designed for out-of-school youth and adult learners and is commonly referred to as Adult Basic Education (ABE) and English Language Learning (ELL). Dr. Chris Matheny was joined by Dr. Jennifer Lanter, Dean of General Studies to discuss the report; and former student (now FVTC employee), Shokhan Sorani, to share her personal story beginning with her experience in ELL, then ABE, followed by an AAS program and now pursuing her bachelor's degree.

Healthcare Employer Panel

Dr. Chris Matheny facilitated a panel discussion of healthcare professionals. The panel consisted of Sara Bell, ThedaCare; Catherine Knifke, Brewster Village; Erin Sanders, Evergreen; and Heather Schimmers, Ascension. The Board heard their feedback on partner interactions with the College, future needs of their organizations and offerings we can improve or add to meet the needs of their organizations.

POLICIES/ISSUES

Amy Van Straten provided an overview of the College's proposed capital budget and corresponding finance plan. Of special note is the proposed \$6.5M investment in the Workday-Student IT system, presenting a larger than normal capital budget and borrowing plan for 2021-22. The financing plan has been structured to maintain a flat, consistent debt service levy. A motion was made by Trustee Krueger to approve the preliminary approval of the 2021-22 Capital Budget Plan for \$18.1 million and associated borrowing of \$18 million. Upon roll call vote, the motion carried with 7 Ayes: Trustees DeVooght Blaney, Kohler, Krueger, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 2 Absent: Henriquez, Rosicky.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Kohler to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 7 Ayes: Trustees DeVooght Blaney, Kohler, Krueger, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 2 Absent: Henriquez, Rosicky.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- New Academic Programs Under Development
- New Program – Industrial Metrology Technician Apprenticeship
- Grant Proposals Submitted in February 2021

b. Human Resources

- Personnel Report
- Preliminary Notices of Faculty Contract Non-Renewal

c. Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of February
- Clintonville Regional Center Lease
- IFB #22001 Concrete Maintenance and Replacement at Main Campus and Various Other Campuses
- IFB #22002 Asphalt Pavement Maintenance at Main Campus and Various Other Campuses
- RFP #21003 External Audit Services
- IFB #21032 Dental Lab Casework and Installation – C130
- IFB #21041 Masonry Remediation – J. J. Keller Transportation Center
- IFB #21043 Parent/Child Kitchen Remodel

BOARD BUSINESS/REPORTS

Board Ad Hoc Committee Appointments

The Board discussed two ad hoc Board committees – the Nominating Committee for 2021-22 Board Officers and the CEO Evaluation and Compensation Committee. The following members volunteered to serve on the Nominating Committee: Tammie DeVooght Blaney (chair), Justin Krueger, and Chuck Spoehr. Serving on the CEO Evaluation and Compensation Committee: Patty Van Ryzin (chair), Stephen Kohler, Chris VanderHeyden, and John Weyenberg.

A Special Board Meeting will be scheduled for early April. Trustees should expect a Doodle Poll shortly to identify availability for proposed dates.

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared the meeting adjourned. The time was 5:43 p.m.

Chris L. VanderHeyden, Board Secretary