

**FOX VALLEY TECHNICAL COLLEGE DISTRICT**  
**Board Meeting Minutes — February 16, 2021**

**CALL TO ORDER**

The Fox Valley Technical College District Board held its regular meeting on Tuesday, February 16, 2021, as a virtual meeting with access for the public to call in. Chair Patricia Van Ryzin called the meeting to order at 4:00 p.m.

**Roll Call**

Board members present were: Tammie DeVooght Blaney (joined at 4:05 p.m.), Stephen Kohler, Justin Krueger, Dawn Rosicky, Charles Spoehr, Jr., Chris VanderHeyden, John Weyenberg, Patricia Van Ryzin; Absent: Francisco Henriquez.

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Rayon Brown, Troy Kohl, Becki Schultz, Amy Van Straten; FVTC Staff: Paula Batterman, Gary Brilowski, Beth Burns, Carmelyn Daley-Hinkens, Barb Dreger, Bob Ebben, Kim Fenske, Nicole Glisczinski, Jared Huss, Susan Lucius, Dr. Kim Olson, Andrea Oman, Dr. Andy Rinke, Faith Schiedermayer, Trent Schloss, John Sorenson, Brooke Sumner, Dale Walker, Melissa Widmann, Dave Wuestenberg, Michele Zick, Heather Zweiger; Guests: Brian Anderson, Becky Boulanger, Glenn Koerner, Mark Lorge, Amie Strange, Steve Straub, Perry Van Boxtel; Recorder: Sarah Bingham

**PUBLIC COMMENT**

Chair Van Ryzin opened the meeting for public comments. There were no public comments.

**REVIEW AND APPROVAL OF AGENDA**

A motion was made by Trustee Kohler to approve the agenda for the February 16, 2021, meeting as presented. Upon voice vote, the motion carried unanimously.

**ACTION ON MINUTES**

A motion was made by Trustee Krueger to approve the minutes of the January 19, 2021, Regular Board meeting as amended with a minor correction. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee Weyenberg to approve the minutes of the February 3, 2021, Board Retreat. Upon voice vote, the motion carried unanimously.

**MONITORING**

***Performance Monitoring Report – Apprenticeship***

Dr. Matheny and Steve Straub, Dean-Manufacturing, Agriculture, and Construction Technologies led a review of the apprenticeship monitoring report. They welcomed guests Amie Strange and Perry Van Boxtel of Galloway Company to share their perspectives as employers on apprenticeship training, needs and trends.

***Strategic Investment Report***

Dr. Matheny provided an overview of the status of our active strategic investments including Counseling and Advising (Mental Health First Aid), the Flight Training Program Expansion, and the start-up of the Veterinary Technician Program. The continuation of each of these initiatives was recommended and supported.

***2019-20 Comprehensive Annual Financial Report (CAFR) Single Audit Supplement***

Amy Van Straten and Brian Anderson of Wipfli presented the single audit supplement that was conducted subsequent to, yet part of the 2019-20 Comprehensive Annual Financial Report (CAFR). The single audit focused on all Federal and State grants and other funding.

Following review, a motion was made by Trustee DeVooght Blaney to accept the 2019-20 Comprehensive Annual Financial Report (CAFR) Single Audit Supplement. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Henriquez.

## **REPORTS**

### ***President's Report***

Dr. May recognized two faculty members, Glenn Koerner and Mark Lorge, for their work and that of their students on the exterior millwork of the historic Hearthstone house in Appleton. She provided the standard update on the COVID cases to date, and shared summary information on the first two rounds of Federal COVID relief funding designated for both the institution and for students.

### ***FVTC Foundation Mid-Year Report***

Becky Boulanger provided the Foundation mid-year report for 2020-21. Highlights were shared with the Board, including information on analyzing scholarship applications and awards with an equity lens.

## **CONSENT AGENDA**

### ***Motion – Approve Consent Agenda***

Following review, a motion was made by Trustee Kohler to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Henriquez.

#### ***a. Instructional Services***

- Contract Training & Technical Assistance – Monthly Activity Summary
- New Academic Programs Under Development
- Major Curriculum Modifications for Academic Year 2021-22
- Grant Proposals Submitted in January 2021

#### ***b. Human Resources***

- Personnel Report

#### ***c. Finance & Facilities***

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of January
- Quarterly Investment Performance Summary
- IFB #21027 F144 Electro-Mechanical Lab Remodel
- IFB #21030 Surgical Technology Program and Testing Center/Nursing Assistant Lab Relocations

## **BOARD BUSINESS/REPORTS**

### ***Report on ACCT Legislative Summit***

Trustee DeVooght Blaney shared highlights and observations from the ACCT National Legislative Summit she recently attended.

### ***Upcoming Board Appointment Meeting***

Chair Van Ryzin provided an update on the status of Board positions and the annual Board Appointment Meeting scheduled as a virtual meeting for the evening of March 3.

### ***Thoughts on Recent Meetings with State Legislators***

Trustees Van Ryzin, Kohler, Spoehr, and Weyenberg shared thoughts and observations from their participation in recent meetings with individual state legislators.

## **ADJOURN**

There being no further business to come before the District Board, Chair Van Ryzin declared the meeting adjourned. The time was 5:47 p.m.

---

Chris L. VanderHeyden, Board Secretary