

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — November 17, 2020**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, November 17, 2020, as a virtual meeting with access for the public to call in. Chair Patricia Van Ryzin called the meeting to order at 4:01 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Francisco Henriquez, Stephen Kohler, Justin Krueger, Charles Spoehr, Jr., Chris VanderHeyden, John Weyenberg, Patricia Van Ryzin; Absent: Dawn Rosicky.

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Rayon Brown, Troy Kohl, Becki Schultz, Amy Van Straten; FVTC Staff: Paula Batterman, Scott Borley, Becky Boulanger, Beth Burns, Gary Brilowski, Chris Dragosh, George Hoppen, Jared Huss, Susan Lucius, Dr. Kim Olson, Andrea Oman, Andy Rinke, Faith Schiedermayer, Steve Straub, Melissa Widmann, Dave Wuestenberg, Heather Zweiger; Guests: Carmelyn Daley-Hinkens, Barb Dreger, Rodney Schreiber, Jay Stulo, Dale Walker; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Van Ryzin opened the meeting for public comments. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Kohler to approve the agenda for the November 17, 2020, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Henriquez to approve the minutes of the October 20, 2020, Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS

President's Report

Barb Dreger introduced Carmelyn Daley-Hinkens, the new Public Relations & Content Manager. Dr. May provided an update on the number of student and staff COVID cases reported and managed to date. Dr. Chris Matheny and Jay Stulo, Director-Learning Innovations, shared some recent, creative work that Learning Innovations has been doing with business clients during the pandemic.

MONITORING

Performance Monitoring Report – Business & Industry Services

The purpose of business and industry services is to design and deliver customized training, consulting services, and technical assistance in partnership with public and private sector employers to further economic development. Dr. Chris Matheny and Dale Walker, Director of Business and Industry Services, provided the annual performance monitoring report.

Enrollment Report/Discussion

Dr. Matheny provided a report on understanding various enrollment metrics and the factors impacting enrollment, as well as enrollment projections for the current academic year.

POLICIES/ISSUES

Surgical Technology Program Remodel

Amy Van Straten provided information on the Surgical Technology Remodeling project. Upon action of the District Board, the project will be advanced to the WTCS State Board for approval. This program is being added to the College's offerings in Fall 2021 and will be located at the Oshkosh Riverside Campus.

Following review, a motion was made by Trustee Krueger to approve the remodeling of 5,125 square feet for Surgical Technology at the Oshkosh Riverside Campus. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Rosicky.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Kohler to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Rosicky.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- New Academic Programs Under Development

b. Human Resources

- Personnel Report
- 2020-21 Contract Ratification – Faculty Association
- 2020-21 Contract Ratification – ESPA
- 2020-21 Management Employee Compensation Adjustments

c. Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of October
- Quarterly Investment Performance Summary
- Testing Center & Nursing Assistant Lab Relocations
- F144 Electro-Mechanical Lab Remodel

BOARD BUSINESS/REPORTS

ACCT and Voting Update

Trustees Spoehr, Van Ryzin, and Weyenberg shared observations from the WTC District Boards Association Fall Meeting they attended in some part virtually.

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared the meeting adjourned. The time was 6:00 p.m.

Chris L. VanderHeyden, Board Secretary