

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — October 20, 2020**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, October 20, 2020, as a virtual meeting with access for the public to call in. Chair Patricia Van Ryzin called the meeting to order at 4:06 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Stephen Kohler, Dawn Rosicky (arrived 4:09 p.m.), Charles Spoehr, Jr., Chris VanderHeyden, John Weyenberg, Patricia Van Ryzin; Absent: Francisco Henriquez, Justin Krueger.

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Rayon Brown, Troy Kohl, Becki Schultz, Amy Van Straten; FVTC Staff: Becky Boulanger, Beth Burns, Gary Brilowski, Jared Huss, Barb Kieffer, Dr. Kim Olson, Andrea Oman, Dr. Andy Rinke, Faith Schiedermayer, Dale Walker, Melissa Widmann, Heather Zweiger; Guest: Rodney Schreiber; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Van Ryzin opened the meeting for public comments. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

Chair Van Ryzin removed the topic, "Enrollment Report/Discussion" from the agenda. This topic will be delayed to next month's agenda. A motion was made by Trustee VanderHeyden to approve the amended agenda for the October 20, 2020, meeting. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Kohler to approve the minutes of the September 15, 2020, Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS

Quarterly Student Government Association Report

Rodney Schreiber, who was recently elected SGA President, introduced himself and provided his first report. Schreiber is a Business Management student.

President's Report

Dr. May provided an update on the number of COVID cases and shared information on the WTCS biennial budget requests for 2021-23.

MONITORING

Performance Monitoring Report – Associate Degree Programs, Technical Diplomas, Certificates

The purpose of non-credit programming is to deliver associate degree, technical diplomas, and certificate level programs which provide the skills and knowledge necessary to address occupational competencies from initial job-entry to advanced certification. Dr. Chris Matheny presented several highlights of the report and discussed the wide range of programming that occurs under this purpose.

POLICIES/ISSUES

2020-21 Tax Levy Resolution

Annually, the Board sets the tax levy for the District at the October meeting for the operations and debt service plan for the College on the full value of the taxable property of the District municipalities. Assumption factors are made at the time of the adoption of the budget in June. All factors are taken into consideration for the tax levy resolution reviewing estimated general state aids, property tax valuations, and carry-forward dollars.

A motion was made by Trustee Weyenberg to authorize a property tax levy for FY2020-21 of \$41,888,005 on the full value of the taxable property of the District for the purpose of operating and maintaining the schools of the District and for the payment of debt. The levy for operations shall be \$25,240,433 and the levy for debt service shall be \$16,647,572. [RES #21-10/01]. Upon roll call vote, the motion carried with 7 Ayes: Trustees DeVooght Blaney, Kohler, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 2 Absent: Henriquez, Krueger.

Proposed Strategic Plan Scorecard Revisions

Dr. Chris Matheny reviewed the methodology and thought process behind proposed adjustments to the strategic plan scorecard – specifically the targets for this year, given what we’ve experienced in the first quarter under pandemic conditions. A motion was made by Trustee DeVooght Blaney to adopt the revisions to the College Strategic Plan Scorecard for the 2020-21 academic year as proposed. Upon voice vote, the motion carried unanimously.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Weyenberg to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 7 Ayes: Trustees DeVooght Blaney, Kohler, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 2 Absent: Henriquez, Krueger.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Contracts Recovering Less Than Cost – Quarterly Report

b. Human Resources

- Personnel Report
- Designation of Administrative Positions Under Wisconsin’s Code of Ethics

c. Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of September
- Annual Review of Procurements as Required by Administrative Rule TCS 6.05(2)(h)
- 2019-20 Budget Amendments – Consolidated
- 2020-21 Budget Amendments – Consolidated
- IFB #21009 Student Life and Diversity & Inclusion Services – Riverside Campus

BOARD BUSINESS/REPORTS

ACCT and Voting Update

Trustee DeVooght Blaney shared her observations and updates from the ACCT Leadership Congress she attended.

ADJOURN TO EXECUTIVE SESSION

A motion was made by Trustee DeVooght Blaney to adjourn into executive session pursuant to Section 19.85(1)(e), Wis. Stats., to discuss negotiations. The time was 5:30 p.m. Upon roll call vote, the motion carried unanimously with 7 Ayes: Trustees DeVooght Blaney, Kohler, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 2 Absent: Henriquez, Krueger.

RECONVENE IN OPEN SESSION

A motion was made by Trustee Kohler to reconvene into open session pursuant to Section 19.85(2), Wis. Stats., to take action on matters discussed in Executive Session. The time was 5:50 p.m. Upon roll call vote, the motion carried unanimously with 6 Ayes: Trustees Kohler, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 3 Absent: DeVooght Blaney, Henriquez, Krueger.

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared the meeting adjourned. The time was 5:52 p.m.

Chris L. VanderHeyden, Board Secretary