

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — August 18, 2020**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, August 18, 2020, as a virtual meeting with access for the public to call in. Chair Patricia Van Ryzin called the meeting to order at 4:02 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney (arrived 4:05 p.m.), Francisco Henriquez, Stephen Kohler, Justin Krueger, Dawn Rosicky, Charles Spoehr, Jr., Chris VanderHeyden, John Weyenberg, Patricia Van Ryzin; Absent: None

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Rayon Brown, Troy Kohl, Becki Schultz, Amy Van Straten; FVTC Staff: Paula Batterman, Becky Boulanger, Barb Dreger, George Hoppen, Susan Lucius, Dr. Therese Nemecek, Andrea Oman, Dr. Andy Rinke, Heather Zweiger; Guest: Lisa Voisin; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Van Ryzin opened the meeting for public comments. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Weyenberg to approve the agenda for the August 18, 2020, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Kohler to approve the minutes of the July 13, 2020, Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS

President's Report

Dr. May reviewed the College's complaint process should Board members be contacted. The All Employee Inservice was held this morning and the recorded version of Dr. May's presentation was emailed to the Board members. An overview of a few staffing changes were shared, including retirements and position eliminations. Dr. May provided an update on the on-campus programming over the spring and summer months and COVID cases. Amy VanStraten provided an overview of the federal CARES Act funding related to the pandemic, including funds received and expensed to date.

POLICIES/ISSUES

Final Resolution Authorizing and Providing for the Sale and Issuance of \$7,500,000 General Obligation Promissory Notes, Series 2020A, and All Related Details

Following review, a motion was made by Trustee Krueger to approve a final resolution authorizing and providing for the sale and issuance of \$7,500,000 General Obligation Promissory Notes, Series 2020A, and all related details. [RES 20/08-01]

Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

Initial Resolution Authorizing the Issuance of Not to Exceed \$28,000,000 Taxable General Obligation Refunding Bonds

Following review, a motion was made by Trustee Henriquez to approve an initial resolution authorizing the issuance of not to exceed \$28,000,000 Taxable General Obligation Refunding Bonds. [RES 20/08-02]

Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

Final Resolution Authorizing and Providing for the Sale and Issuance of \$26,750,000* Taxable General Obligation Refunding Bonds, Series 2020B, and All Related Details

Following review, a motion was made by Trustee Weyenberg to approve a final resolution authorizing and providing for the sale and issuance of \$26,750,000 Taxable General Obligation Refunding Bonds, Series 2020B, and all related details. [RES 20/08-03]

Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

MONITORING

Dr. Chris Matheny provided a preliminary report on enrollment. 2020 summer enrollment was down substantially as anticipated for the summer. While at this time, there is a decrease in fall term applicants of 6.5%, FTE enrollment is showing an increase of 4.3%. Fall term offerings utilizing alternative delivery methods have increased substantially, however 58% of all fall courses are slated for in-person delivery.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee DeVooght Blaney to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Contracts Recovering Less Than Full Cost – Quarterly Report
- Grant Proposals Submitted in July 2020

b. Human Resources

- Personnel Report

c. Finance & Facilities

- 2019-20 Year End Budget Review (Pre-Audit)
- Expenditures > \$2,500 for Months of June and July
- New London Lease
- Three Year Facilities Plan
- Student Life/Diversity & Inclusion Services Remodel
- IFB #21006 LED Lighting Upgrade
- IFB #21019 Water Heater Replacement at Main Campus

BOARD BUSINESS/REPORTS

Finalize Board Goals for 2020-21

The Board finalized their goals for the year.

Update from July District Boards Association Meeting – Virtual

Board members who attended the virtual District Boards Association Meeting in July shared feedback on the event.

ADJOURN TO EXECUTIVE SESSION

A motion was made by Trustee Krueger to adjourn into executive session pursuant to Section 19.85(1)(c), Wis. Stats., for the purpose of discussing a personnel matter. Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee DeVooght Blaney.

RECONVENE IN OPEN SESSION

A motion was made by Trustee DeVooght Blaney to reconvene into open session pursuant to Section 19.85(2), Wis. Stats. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared the meeting adjourned. The time was 5:50 p.m.

Chris L. VanderHeyden, Board Secretary