

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — September 17, 2024**

CALL TO ORDER

The Fox Valley Technical College District Board held its meeting on Tuesday, September 17, 2024, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137, and with virtual access for the public to call in. Chair John Weyenberg called the meeting to order at 4:01 p.m.

Roll Call

Board members present: Javad Ahmad, Tammie De Vooght Blaney, Margaret Kastner, Justin Krueger, Philip Sabee, Mike Slowinski, Charles Spoehr, Jr., Victoria Weiland, John Weyenberg. Absent: None

Others present included: FVTC President: Dr. Christopher Matheny; Administrators: Rayon Brown, Elizabeth Burns, Troy Kohl, Dr. Jennifer Lanter, Amy Van Straten; FVTC Staff: Paula Batterman, Scott Borley, Jen Carstens, Carmelyn Daley-Hinkens, Chris Dragosh, Nicole Gliszinski, Jared Huss, Roz Kruse, Breanna Kuhn, Susan Lowney, Dr. Kim Olson, Andrea Oman, Dr. Brenda Raad, Dawn Rall, Dr. Andy Rinke, Faith Schiedermaier, Lisa Schmid, Trent Sorensen, John Sorenson, Kellie Stegath, Brooke Sumner, Jill Van Asten, Cathy Van Eperen, Paul Van Eyck, Jennifer Van Thiel, Dave Wuestenberg; Guests: Andi Bauer, Brian Brewer, Bob Ebben, Heather Zweiger; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Weyenberg opened the meeting for public comments. There were no public comments.

REPORTS

Faculty Association Update

Educational Support Personnel Update

Bob Ebben, Faculty Association President, and Andi Bauer, acting ESPA President, provided updates.

President's Report

Dr. Matheny gave his President's Report and provided a few College updates.

MONITORING

Strategic Investment Semi-Annual Report

Dr. Jennifer Lanter spoke regarding the Strategic Investment Semi-Annual Report which consisted of Automation Dual Enrollment Academy, Aviation Maintenance Programs Expansion and Modernization, and English Language Learning Program Expansion.

POLICIES/ISSUES

Final Resolution Authorizing and Providing for the Sale and Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2024C, and all related details

A motion was made by Trustee Spoehr to approve a final resolution authorizing and providing for the sale and issuance of \$1,500,000 general obligation promissory notes and certain related details. [RES 25/09-01] Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Sabee, Slowinski, Spoehr, Weiland, Weyenberg.

Initial Resolution Authorizing and Providing for the Sale and Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes

A motion was made by Trustee Sabee to approve the initial resolution authorizing and providing for the sale and issuance of not to exceed \$1,500,000 general obligation promissory notes and certain related details. [RES 25/09-02] Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Sabee, Slowinski, Spoehr, Weiland, Weyenberg.

2025 Benefit Recommendations

Heather Zweiger reviewed the benefit recommendations that were shared and discussed at the Board Retreat. A motion was made by Trustee Slowinski to approve the employee benefit recommendations as presented. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Sabee, Slowinski, Spoehr, Weiland, Weyenberg.

New Program Concept Review – Proposed Advanced Therapeutic Massage Practice Advanced Technical Certificate

Dr. Lanter provided information on the proposed Advanced Therapeutic Massage Practice Advanced Technical Certificate.

A motion was made by Trustee Kastner to approve the Advanced Therapeutic Massage Advanced Technical Certificate "Concept Review" authorizing administration to forward the occupational program proposal to the Wisconsin Technical College System for state board approval. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Sabee, Slowinski, Spoehr, Weiland, Weyenberg.

New Program Concept Review – Proposed Office Management Associate of Applied Science Degree

Dr. Lanter provided information on the proposed Office Management Associate of Applied Science Degree.

A motion was made by Trustee Weiland to approve the Office Management Associate of Applied Science "Concept Review" authorizing administration to forward the occupational program proposal to the Wisconsin Technical College System for state board approval. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Sabee, Slowinski, Spoehr, Weiland, Weyenberg.

CONSENT AGENDA

The agenda item below was pulled from consent:

Community Early Learning Center Lease

Following review, a motion was made by Trustee Slowinski contingent on the signing of the master lease between St. Mary's Parish and CELC, to authorize administration to enter into a sublease with CELC for the term of September 1, 2024 through August 31, 2025. Upon roll call vote, the motion carried with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Sabee, Slowinski, Spoehr, Weiland, Weyenberg.

Following review, a motion was made by Trustee Spoehr to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Sabee, Slowinski, Spoehr, Weiland, Weyenberg.

Board Business

- Regular Board Meeting Minutes – July 8, 2024
- Board Retreat Minutes – September 4, 2024

Finance

- 2024-25 Budget Amendments – Capital Projects Carry-Forward
- Expenditures > \$2,500 for Month of August
- IFB #25018 Pond Observation Deck

Human Resources

- Personnel Report

Instructional Services

- Contract Training & Technical Assistance – Monthly Quarterly Summary
- Grant Proposals Submitted in August 2024
- Academic Program Development, Suspension, and Discontinuance

BOARD BUSINESS/REPORTS

Wisconsin Technical College District Boards Association Discussion

The Board discussed the upcoming annual District Boards Association Meeting.

Board Policy Review

The Board policies, General Executive Constraint and Human Relationships, were reviewed.

A motion was made by Trustee DeVooght Blaney to approve the Board policy, General Executive Constraint, as is. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee Sabee to approve the Board policy, Human Relationships, as is. Upon voice vote, the motion carried unanimously.

ADJOURN TO CLOSED SESSION

A motion was made by Trustee Kastner to adjourn to closed session pursuant to Section 19.85(1)(c), Wis. Stats., to discuss the President's performance evaluation. The time was 5:48 p.m. Upon roll call vote, the motion carried with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Sabee, Slowinski, Spoehr, Weiland, Weyenberg.

RECONVENE IN OPEN SESSION

A motion was made by Trustee Spoehr to reconvene into open session pursuant to Section 19.85(2), Wis. Stats. The time was 6:04 p.m. Upon roll call vote, the motion carried with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Sabee, Slowinski, Spoehr, Weiland, Weyenberg.

A motion was made by Trustee Weiland to approve the matters that were discussed in closed session. Upon roll call vote, the motion carried with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Sabee, Slowinski, Spoehr, Weiland, Weyenberg.

There being no further business to come before the District Board, Chair Weyenberg declared the meeting adjourned. The time was 6:09 p.m.

Justin Krueger, Secretary