

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — July 13, 2020**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Monday, July 13, 2020, as a virtual meeting with access for the public to call in. Chair Patricia Van Ryzin called the meeting to order at 4:00 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Francisco Henriquez (arrived 4:40 p.m.), Stephen Kohler, Justin Krueger, Charles Spoehr, Jr., Chris VanderHeyden, John Weyenberg, Patricia Van Ryzin;
Absent: Dawn Rosicky

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Rayon Brown, Deb Gorman, Troy Kohl, Becki Schultz, Amy Van Straten; FVTC Staff: Paula Batterman, Becky Boulanger, Andrea Oman; Recorder: Sarah Bingham

Oath of Office

Trustee VanderHeyden administered the Oath of Office to Justin Krueger, Patricia Van Ryzin, and John Weyenberg who were appointed to 3-year terms on the FVTC Board of Trustees by the official appointing authority of regional K-12 School Board presidents, as specified under Section 19.01(1), Wis. Stats.

Election of Officers

Pursuant to Section 38.08(3), Wis. Stats., the following Board members were nominated to serve as officers for the 2020-21 term as follows: Patricia Van Ryzin-Chair, John Weyenberg-Vice Chair, Chris VanderHeyden-Secretary, and Dawn Rosicky-Treasurer.

Trustee Van Ryzin invited further nominations from the floor. Hearing none, Trustee Van Ryzin called for the nominations to be closed and that action be taken to elect the slate of officers as presented by the nominating committee.

A motion was made by Trustee Kohler to approve the slate of Board officers as presented. Upon voice vote, the motion carried unanimously.

PUBLIC COMMENT

Chair Van Ryzin opened the meeting for public comments. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee VanderHeyden to approve the agenda for the July 13, 2020, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Weyenberg to approve the minutes of the June 16, 2020, Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS

President's Report

Dr. May and the Board recognized Deb Gorman and congratulated her on her upcoming retirement by presenting a formal Board Proclamation as shared by Chair Van Ryzin. Dr. May introduced two new members of the Executive Team, VP for HR-Becki Schultz and Executive Director for Diversity, Equity and Inclusion-Rayon Brown; each shared some introductory comments. Plans for the fall Board meetings were discussed. Becky Boulanger, Executive Director – Foundation & Community Relations, explained the importance of participation in the annual Leadership & Staff Giving Campaign and asked Trustees for their support. Pledge forms will be mailed to each individual Trustee shortly.

POLICIES/ISSUES

Proposed 2020-21 College Annual Objectives

College leadership proposed seven (7) overarching objectives to advance college operations and performance across the major functional areas of the organization during 2020-21. The annual objectives were endorsed as presented.

Proposed Strategic Plan Extension Through 2022

College leadership proposed extending the strategic plan through 2022. A motion was made by Trustee Krueger to approve the strategic plan extension through 2022, as well as the related scorecard metrics for 2020-21. Upon voice vote, the motion carried.

Initial Resolution Authorizing and Providing for the Sale and Issuance of Not to Exceed \$7,500,000 General Obligation Promissory Notes

Following review, a motion was made by Trustee Kohler to approve an initial resolution authorizing and providing for the sale and issuance of not to exceed \$7,500,000 general obligation promissory notes and certain related details. [RES 20/07-01]

Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Rosicky.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee DeVooght Blaney to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Rosicky.

a. Instructional Services

- Grant Proposals Submitted in June 2020
- Recommendation for Posthumous Degree – Brandon Dennis

b. Human Resources

- Personnel Report

c. Finance & Facilities

- IFB #20051 Underdrains and Grass Planting for PSTC Outdoor Range (rebid)
- IFB #21018 Roof Replacement – Oshkosh Riverside Campus Areas E and F

BOARD BUSINESS/REPORTS

District Boards Association and FVTC Foundation Board Liaison Appointments

Trustee Van Ryzin called for volunteers and appointed Trustees to serve as FVTC representatives on the following Committees of the WTC District Boards Association:

- Board of Director Member: Patricia Van Ryzin
- External Partnerships: Tammie DeVooght Blaney, Francisco Henriquez, Charles Spoehr
- Internal Best Practices: Justin Krueger
- Bylaws, Policies, & Procedures: Stephen Kohler
- Awards: Dawn Rosicky

Trustee Weyenberg was appointed to serve as the Board liaison (ex-officio) to the FVTC Foundation Board.

Approval of 2020-21 Board Meeting Schedule

Board members reviewed the proposed Board meeting schedule for 2020-21 with the caveat that format, locations or dates of meetings could potentially change due to the pandemic. A motion was made by Trustee Krueger to approve the schedule. Upon voice vote, the Board meeting schedule was approved.

Approval of the Board Monitoring Schedule for 2020-21

Board members reviewed and supported the proposed 2020-21 Board Monitoring Schedule.

Discussion of Board Goals for 2020-21

Trustee Van Ryzin, along with Dr. May, did some preliminary work on potential Board Goals for the coming year which were shared, discussed, and supported.

ADJOURN TO EXECUTIVE SESSION

A motion was made by Trustee Weyenberg to adjourn into executive session pursuant to Section 19.85(1)(c), Wis. Stats., for the purpose of the President's performance evaluation and contract. Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Rosicky.

RECONVENE IN OPEN SESSION

A motion was made by Trustee Krueger to reconvene into open session pursuant to Section 19.85(2), Wis. Stats., to take action on matters discussed in executive session. Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Rosicky.

A motion was made by Trustee Spoehr to approve the President's Employment Contract for 2020-24 with adjustments discussed in Executive Session. Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Rosicky.

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared the meeting adjourned. The time was 6:07 p.m.

Chris L. VanderHeyden, Board Secretary