

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — July 8, 2019**

CALL TO ORDER

The Fox Valley Technical College District Board held its organizational meeting on Monday, July 8, 2019, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137. Trustee Patricia Van Ryzin called the meeting to order at 4:01 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Francisco Henriquez, Stephen Kohler (arrived 4:06 p.m.), Dawn Rosicky, Charles Spoehr, Jr., Patricia Van Ryzin, and John Weyenberg; Absent: Justin Krueger.

Others present included: FVTC President: Dr. Susan May, Administrators: Dr. Chris Matheny, Deb Gorman, Troy Kohl, Amy Van Straten; FVTC Staff: Paula Battermann, Becky Boulanger, Gary Brilowski, Kim Fenske, Dr. Patti Frohrib, Susan Kaufman, Dr. Jennifer Lanter, Andrea Oman, Andy Rinke; Baird Representative: Lisa Voisin; Recorder: Sarah Bingham

Oath of Office

The Oath of Office was administered to Tammie DeVooght Blaney, Francisco Henriquez, and Charles Spoehr, Jr., who were appointed to 3-year terms on the FVTC Board of Trustees by the official appointing authority of regional K-12 School Board presidents, as specified under Section 19.01(1), Wis. Stats.

New Trustee Introduction

New Trustees Francisco Henriquez and Charles Spoehr, Jr. introduced themselves and each shared a bit of their personal and professional background.

Election of Officers

Pursuant to Section 38.08(3), Wis. Stats., the following Board members were nominated to serve as officers for the 2019-20 term as follows: Patricia Van Ryzin-Chair, John Weyenberg-Vice Chair, Chris VanderHeyden-Secretary, and Dawn Rosicky-Treasurer.

Trustee Van Ryzin invited further nominations from the floor. Hearing none, Trustee Van Ryzin called for the nominations to be closed and that action be taken to elect the slate of officers as presented by the nominating committee.

A motion was made by Trustee Kohler to approve the slate of Board officers as presented. Upon voice vote, the motion carried unanimously.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee DeVooght Blaney to approve the agenda for the July 8, 2019, meeting as presented. Upon voice vote, the motion carried unanimously.

PUBLIC COMMENT

Chair Van Ryzin opened the meeting for public comments from the audience. There were no public comments.

ACTION ON MINUTES

A motion was made by Trustee Weyenberg to approve the minutes of the June 18, 2019, Regular Board meeting. Upon voice vote, the motion carried unanimously.

FOUNDATION REPORT

▪ *FVTC Foundation Leadership & Staff Giving Campaign*

Becky Boulanger, Executive Director – Foundation & Community Relations, explained the importance of participation in the annual Leadership & Staff Giving Campaign. Pledge forms were provided to the Trustees.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee VanderHeyden to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Krueger.

a. Human Resources

- Personnel Report

POLICIES/ISSUES

Final Resolution Authorizing and Providing for the Issuance of Not to Exceed \$10,400,000

General Obligation Promissory Notes

Following review, a motion was made by Trustee DeVooght Blaney to approve a final resolution authorizing and providing for the sale and issuance of not to exceed \$10,400,000 general obligation promissory notes and certain related details. [RES 20/07-01]

Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Krueger.

Initial Resolution Authorizing and Providing for the Issuance of Not to Exceed \$1,500,000

General Obligation Promissory Notes

Following review, a motion was made by Trustee Rosicky to approve an initial resolution authorizing and providing for the sale and issuance of not to exceed \$1,500,000 general obligation promissory notes and certain related details. [RES 20/07-02]

Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Krueger.

Initial Draft of Proposed College Annual Objectives for 2019-20

College leadership proposed seven (7) overarching objectives to advance college operations and performance across the major functional areas of the organization during 2019-20. With the Board's review and support, the proposed Annual Objectives will be included on the August agenda for action.

Proposed Direction with Strategic Plan and Scorecard Targets for 2019-20

College leadership proposed the Vision 2020 Strategic Plan strategy adjustments and targets for the coming year based upon performance results of 2018-19 and reasonable progress that needs to be made to work toward the 2020 targets. Upon review, the Board was supportive of the recommended strategy changes and adjustments to metrics and targets. These changes will be brought forward for action in August.

The Board also discussed the recommendation to engage in a process this year to extend the current strategic plan by two years versus conducting a full-blown process to create a new plan. While strategies, metrics and targets may change in an extended plan, there is general agreement that the key strategic directions of the plan remain very relevant and appropriate with more to be accomplished with these directions. The Board supported this recommendation and timeline for updating and extending the strategic plan.

BOARD BUSINESS/REPORTS

District Boards Association and FVTC Foundation Board Liaison Appointments

Trustee Van Ryzin called for volunteers and appointed Trustees to serve as FVTC representatives on the following Committees of the WTC District Boards Association:

- Board of Director Member: Patricia Van Ryzin
- External Partnerships: Francisco Henriquez, Charles Spoehr
- Internal Best Practices: Justin Krueger
- Bylaws, Policies, & Procedures: Tammie DeVooght Blaney
- Awards: Dawn Rosicky

Trustee Kohler was appointed to serve as the Board liaison (ex-officio) to the FVTC Foundation Board.

Approval of 2019-20 Board Meeting Schedule

Board members reviewed the proposed Board meeting schedule for 2019-20. A motion was made by Trustee Weyenberg to approve the schedule. Upon voice vote, the Board meeting schedule was approved.

Approval of Board of Trustees Linkage Plan 2019-20

The Board reviewed the proposed Linkage Plan for 2019-20. A motion was made by Trustee DeVooght Blaney to approve the linkage plan with the addition of a member-proposed linkage with representatives of the health care industry. Upon voice vote, the linkage plan was approved.

Approval of the Board Monitoring Schedule for 2019-20

Board members reviewed the proposed 2019-20 Board Monitoring Schedule. A motion was made by Trustee Weyenberg to approve the monitoring schedule. Upon voice vote, the monitoring schedule was approved.

Discussion of Board Goals for 2019-20

Trustees Van Ryzin and Weyenberg, along with Dr. May, did some preliminary work on potential Board Goals for the coming year which were shared and discussed. Some additions were made and these goals will be brought back to the August meeting for action.

REPORTS

President's Report

Dr. May provided information on the 2019 Technical Education Champion Award recipient from the District Boards Association, the Career Exploration and Financial Literacy Center fundraising efforts by Junior Achievement, several staffing updates, and the latest Board of Trustees' Scholarship that was awarded last spring.

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared that the meeting was adjourned. The time was 6:05 p.m.

Chris L. VanderHeyden, Board Secretary