

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — August 20, 2019**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, August 20, 2019, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137. Trustee Patricia Van Ryzin called the meeting to order at 4:02 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Francisco Henriquez, Stephen Kohler, Dawn Rosicky, Charles Spoehr, Jr., Chris VanderHeyden (arrived 4:05 p.m.), Patricia Van Ryzin, and John Weyenberg; Absent: Justin Krueger.

Others present included: FVTC President: Dr. Susan May, Administrators: Dr. Chris Matheny, Deb Gorman, Troy Kohl, Amy Van Straten; FVTC Staff: Paula Battermann, Scott Borley, Becky Boulanger, Gary Brilowski, Barb Dreger, Kim Fenske, Dr. Patti Frohrib, Deb Heath, George Hoppen, Chris Jossart, Susan Kaufman, Dr. Jennifer Lanter, Susan Lucius, Henry Merrill, Kim Olson, Jim Reinke, Faith Schiedermayer, John Sorenson, Steve Straub, Doug Waterman, Melissa Widmann, Michele Zick; Baird Representative: Jordan Masnica; Guests: Dr. Paul Carlsen, Lakeshore Technical College President; Roy Kluss, Lakeshore Technical College Board Chair; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Van Ryzin opened the meeting for public comments from the audience. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Kohler to approve the agenda for the August 20, 2019, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Weyenberg to approve the minutes of the July 8, 2019, Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS

Introduction to the Associations

Jim Reinke and Gary Brilowski introduced themselves and provided brief remarks regarding both the Faculty Association and the Educational Support Personnel Association.

FVTC Foundation & Community Relations Year-End Report

Becky Boulanger provided the Foundation and Community Relations year-end report for 2018-19. Highlights were shared with the Board.

President's Report

Dr. May engaged the Board's feedback on the utilization of the new 2019-20 state budget resources and their relationship to a few recently approved strategic investments. She also pointed out a takeaway document for them as background information that will be used in the strategic planning two-year extension work about to get underway.

Dr. Chris Matheny provided an update on the challenges we've been experiencing with the flexo press sale/acquisition and possible longer-term implications for that business unit.

POLICIES/ISSUES

Final Resolution Authorizing and Providing for the Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes

Following review, a motion was made by Trustee Weyenberg to approve a final resolution authorizing and providing for the sale and issuance of not to exceed \$1,500,000 general obligation promissory notes and certain related details. [RES 20/08-01]

Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Krueger.

Veterinary Technician Program Lease with Fox Valley Humane Association

Following review, a motion was made by Trustee Spoehr to authorize administration to enter into a three (3) year lease with the Fox Valley Humane Association, Ltd., for the term of August 21, 2019 to July 31, 2022.

Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Krueger.

Electrician Apprenticeship Lab Addition

Following review, a motion was made by Trustee Kohler that contingent upon Wisconsin Technical College System Board approval, the Fox Valley Technical College Board of Trustees approves the construction of a 5,682 square foot expansion for the Electrician Apprenticeship Lab Addition on the Appleton Campus to be used for laboratory training.

Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Krueger.

MONITORING

Final 2018-19 Progress Report on College Annual Objectives and Strategic Plan

Dr. May shared the year-end report on the college annual objectives and strategic plan, providing some highlights and pointing out challenges.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee DeVooght Blaney to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Krueger.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Contracts Recovering Less Than Full Cost – Quarterly Report
- New Academic Programs Under Development

b. Human Resources

- Personnel Report

c. Financial Services

- 2018-19 Year End Budget Review (Pre-Audit)
- Expenditures > \$2,500 for Month of June
- Expenditures > \$2,500 for Month of July

d. Facilities & Operations

- Three Year Facilities Plan Fiscal Years 2020-22

e. College Effectiveness

- Grant Proposals Submitted in June & July 2019
- College Annual Objectives for 2019-20
- Strategic Plan and Scorecard Targets for 2019-20

BOARD BUSINESS/REPORTS

Finalize Board Goals for 2019-20

Trustee Van Ryzin reviewed the Board's goals for 2019-20, having made the changes and additions discussed in July.

Update from July District Boards Association Meeting – Rice Lake

Trustees Van Ryzin and Spoehr shared their observations and updates from the District Boards Association Meeting last month.

Employee Inservice Observations

Board members who attended the College's all-employee inservice shared their observations.

Fall District Boards Association – Presentation of Technical Education Champion Award

Dr. May shared that the Technical Education Champion Award being made to one of our District's corporate CEOs will be presented at the Association's luncheon on October 31, 2019 at WCTC in Pewaukee. Trustees were encouraged to attend, if possible.

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared that the meeting was adjourned. The time was 5:13 p.m.

Chris L. VanderHeyden, Board Secretary