

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — October 17, 2017**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, October 17, 2017 in Room 111 of the Waupaca Regional Center, 1979 Godfrey Drive, Waupaca, WI. Chair Dr. Dominick Madison called the meeting to order at 4:00 p.m.

ROLL CALL

Board members present were: Bruce Albrecht, Anthony Gonzalez, Stephen Kohler, Justin Krueger, Dr. Dominick Madison, Dawn Rosicky, Patricia Van Ryzin and John Weyenberg.

Absent: Tammie DeVooght Blaney

Others present included: FVTC President-Dr. Susan May; Administrators: Troy Kohl, Dr. Chris Matheny, Amy Van Straten, Deb Gorman; and FVTC Staff: Debbie Heath, Mary Downs, Dr. Patti Frohrib, Chris Jossart, Faith Schiedermaier, Paul Shrode, Barb Kieffer, Scott Borley, Kim Olson, Jeff Meverden, Mary Schils

Recorder: Vicky Van Hout

PUBLIC COMMENT

Chairperson Madison opened the meeting for public comment on agenda items from the audience. There were no public comments.

MOTION – APPROVE AGENDA

A motion was made by Trustee Krueger to approve the agenda for the October 17, 2017 meeting as presented. Upon voice vote, the motion carried unanimously.

WAUPACA REGIONAL UPDATE

Trustee Madison welcomed community leaders attending the meeting and guests introduced themselves.

Paul Shrode, Director of Regional Center Operations reported that the Waupaca Regional Center is completing 10 years of service and has experienced significant growth, both in terms of student enrollment, program diversification and community engagement. Representatives from Bethany Home and Gusmer Enterprises who joined the meeting echo the importance of the relationship between their firms and the college, noting a desire to increase contract training and to explore additional ways to work together to benefit both their workforce and the community.

Dr. Dominick Madison thanked the guests for joining the meeting.

MOTION – APPROVE MINUTES OF SEPTEMBER 19, 2017 REGULAR BOARD MEETING

A motion was made by Trustee Van Ryzin to approve the minutes of the September 19, 2017 Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS

▪ ***Student Government Association (SGA)***

Michael Gawel who was recently elected SGA President introduced himself and provided his first report.

▪ ***President's Report***

Dr. May provided an update on recent media coverage and referred to a recent article in *Trustee Quarterly*, that essentially represented the content of the ACCT conference session delivered by Drs. Madison, May and Matheny.

POLICIES / ISSUES

2017-18 Tax Levy Resolution

Annually, the Board sets the tax levy for the District at the October meeting for the operations and debt service plan for the College on the full value of the taxable property of the District municipalities. Assumption factors are made at the time of the adoption of the budget in June. All factors are taken into consideration for the tax levy resolution reviewing estimated general state aids, property tax valuations, and carry-forward dollars.

RESOLUTION #18-10/01 OCTOBER 17, 2017 EXHIBIT 1

THEREFORE, BE IT RESOLVED that the Fox Valley Technical College Board of Trustees authorize a property tax levy for FY2017-18 of \$39,520,514 on the full value of the taxable property of the District for the purpose of operating and maintaining the schools of the district and for the payment of debt. The levy for operations shall be \$22,871,179 and the levy for debt service shall be \$16,649,335.

A motion was made by Trustee Krueger to adopt the Tax Levy Resolution. Upon roll call vote, the motion carried unanimously with 8 Ayes – Trustees Albrecht, Gonzalez, Kohler, Krueger, Madison, Rosicky, Van Ryzin and Weyenberg. Absent – 1 Trustee DeVooght Blaney

One-Year Technical Diploma Proposal Concept Review - Cosmetology

A motion was made by Trustee Krueger to approve the Cosmetology Technical Diploma "Concept Review" authorizing administration to forward the occupational program proposal to the Wisconsin Technical College System for state board approval. Upon roll call vote, the motion carried unanimously with 8 Ayes – Trustees Albrecht, Gonzalez, Kohler, Krueger, Madison, Rosicky, Van Ryzin and Weyenberg. Absent – 1 Trustee DeVooght Blaney

One-Year Technical Diploma Proposal Concept Review - Aesthetician

A motion was made by Trustee Krueger to approve the Aesthetician Technical Diploma "Concept Review" authorizing administration to forward the occupational program proposal to the Wisconsin Technical College System for state board approval. Upon roll call vote, the motion carried unanimously with 8 Ayes – Trustees Albrecht, Gonzalez, Kohler, Krueger, Madison, Rosicky, Van Ryzin and Weyenberg. Absent – 1 Trustee DeVooght Blaney

Associate in Applied Science Proposal Concept Review – Business Analyst

A motion was made by Trustee Kohler to approve the Business Analyst Associate in Applied Science program "Concept Review" authorizing administration to forward the occupational program proposal to the Wisconsin Technical College System for state board approval. Upon roll call vote, the motion carried unanimously with 8 Ayes – Trustees Albrecht, Gonzalez, Kohler, Krueger, Madison, Rosicky, Van Ryzin and Weyenberg. Absent – 1 Trustee DeVooght Blaney

MONITORING

Performance Monitoring Report: Associate Degree, Diploma and Certificates

Dr. Chris Matheny provided an overview of the performance monitoring report. The purpose of this report is to assess the College's performance in delivering associate degree, technical diploma, and certificate level programs, which provide the skills and knowledge necessary to address occupational competencies from initial job-entry to advanced certification. Through this programming, FVTC serves its District by providing employers with an educated workforce that works to address the health, safety, and business needs of local residents. College faculty Jeff Meverden, Banking AAS Program and Mary Schils, HR AAS Program spoke about how their usage of night classes, hybrid and long-term scheduling has helped their programs "buck the trend" in enrollment.

Trustees Weyenberg and Albrecht left the meeting at 5:00 p.m.

College Enrollment Monitoring: 2017-18 Academic year

Dr. Chris Matheny provided the Board with information on the current status of the College's enrollment for the 2017-18 academic year.

CONSENT AGENDA

MOTION – APPROVE CONSENT AGENDA

A motion was made by Trustee Gonzalez to approve the following Consent Agenda items. Upon roll call vote, the motion carried unanimously with 8 Ayes - Trustees Albrecht, Gonzalez, Kohler, Krueger, Madison, Rosicky, Van Ryzin and Weyenberg. Trustees 1 Absent – DeVooght Blaney

a. Instructional Services:

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in September
- Contracts Recovering Less Than Full Cost – Quarterly Report
- New Academic Programs Under Development

b. Human Resources

- Personnel Report
- Designation of Administrative Positions Under Wisconsin's Code of Ethics

c. Financial Services

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of September

BOARD BUSINESS / REPORTS

ACCT 2017 Leadership Congress Report

Trustee Madison attended the 2017 ACCT Leadership Congress meeting in Las Vegas and reported that from his observation the College is positively positioned to fulfill its mission.

FUTURE AGENDA ITEMS

The WTC District Boards Association meeting will be held November 2-4, 2017 at Milwaukee Marriott West and hosted by Waukesha County Technical College in Pewaukee. Trustees Madison, DeVooght Blaney, Gonzalez, Van Ryzin and Dr. May will be attending portions of this meeting.

MOTION – ADJOURN

There being no further business to come before the District Board, Trustee Madison declared that the meeting was adjourned. The time was 5:52 p.m.

Stephen Kohler, Board Secretary