

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — February 19, 2019**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, February 19, 2019, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137. Chair Anthony Gonzalez called the meeting to order at 4:02 p.m.

Roll Call

Board members present were: Bruce Albrecht (arrived 4:10 p.m.), Tammie DeVooght Blaney, Anthony Gonzalez, Stephen Kohler, Justin Krueger, Patricia Van Ryzin, Chris VanderHeyden, and John Weyenberg; Absent: Dawn Rosicky

Others present included: FVTC President: Dr. Susan May; Administrators: Deb Gorman, Dr. Chris Matheny, Dr. Patti Jorgensen, Troy Kohl, Jill McEwen, Amy Van Straten; FVTC Staff: Paula Battermann, Matt Bishop, Scott Borley, Becky Boulanger, Chris Brown, Elizabeth Burns, Mike Cattelino, Dr. Patti Frohrib, Deb Heath, Chris Jossart, Susan Kaufman, Dr. Marie Martin, Susan McDermott, Henry Merrill, Dr. Lori Nagel, Kim Olson, Andrea Oman, Andy Rinke, Faith Schiedermayer, John Sorenson, Steve Straub, Dale Walker, Laura Waurio, Melissa Widmann; Guest: Ed Turek; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Gonzalez opened the meeting for public comment from the audience. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee DeVooght Blaney to approve the agenda for the February 19, 2019, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee VanderHeyden to approve the minutes of the January 15, 2019, Board Meeting. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee Krueger to approve the minutes of the February 4, 2019, Board Retreat. Upon voice vote, the motion carried unanimously.

REPORTS

President's Report

Dr. May discussed several upcoming events.

Proposed Industrial Electrician Apprenticeship Expansion

Dr. Chris Matheny and division dean, Steve Straub, shared a presentation on the background of the proposed industrial electrician apprenticeship expansion. This expansion would allow us to better support the needs and growth opportunities we're seeing in the region.

Initial Report – Systems Portfolio Feedback

Dr. Matheny and Dr. Patti Frohrib shared some preliminary information on the Systems Portfolio feedback related to our institutional accreditation and discussed some of the next steps with this process.

Stephen left the meeting at 4:55 p.m.; rejoined the meeting at 5:01 p.m.

MONITORING

Strategic Investment Status Report

Dr. Matheny, along with staff members, Chris Brown and Elizabeth Burns, provided a semi-annual Strategic Investment Status Report on two active strategic investments and the successes and challenges of each.

Performance Monitoring Report: Apprenticeship

Dr. Matheny, joined by staff member Mike Cattelino, provided the report on Apprenticeship. For over a century, apprenticeship has been a cornerstone of technical education and post-secondary learning option in Wisconsin. "On-the-job experience" of an employed apprentice, coupled with the applied learning at the technical college, continues to be a strong option for employers to train their workforce and for employees to gain crucial knowledge and skills in their career field.

Total enrollments decreased by 72 students in 2017-18 as compared to 2016-17. The projected data for 2018-19 shows increasing enrollments. Efforts to increase the awareness of the value of apprenticeship across the trades are among many contributing factors to the forecasted growth as well as the 2017 Wisconsin Act 273 allowing high school seniors to work as apprentices.

Ed Turek of Turek's Plumbing addressed the Board on how he and his company have benefited from the apprenticeship program over the last 40 years. The success of apprentices in the region is a result of industry partners willing to commit their time and talent to apprenticeship. Mr. Turek stressed the importance of teaching soft skills, i.e. customer service, in the preparation of apprentices.

POLICIES/ISSUES

NeuroDiagnostic Technology Classroom Remodel

Jill McEwen addressed the need for some remodeling to support the NeuroDiagnostic Technology Program which has been planned and approved as part of this year's capital budget.

A motion was made by Trustee Krueger to approve the remodeling of approximately 2,870 square feet for the NeuroDiagnostic Technology Classroom. Upon roll call vote, the motion carried with 8 Ayes: Trustees Albrecht, DeVooght Blaney, Kohler, Krueger, Van Ryzin, VanderHeyden, Weyenberg, and Gonzalez. 1 Absent: Trustee Rosicky.

Strategic Investment Proposal – Veterinary Technician Program Launch

Dr. Matheny and associate dean, John Sorenson, presented a Strategic Investment Proposal to support the start-up of the Veterinary Technician Program.

A motion was made by Trustee Weyenberg to authorize administration to implement the proposed strategic investment to support the launch of the Veterinary Technician AAS program utilizing reserve funds if needed. Upon roll call vote, the motion carried with 8 Ayes: Trustees Albrecht, DeVooght Blaney, Kohler, Krueger, Van Ryzin, VanderHeyden, Weyenberg, and Gonzalez. 1 Absent: Trustee Rosicky.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Van Ryzin to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees Albrecht, DeVooght Blaney, Kohler, Krueger, Van Ryzin, VanderHeyden, Weyenberg, and Gonzalez. 1 Absent: Trustee Rosicky.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- New Academic Programs Under Development
- Major Curriculum Modifications for Academic Year 2019-20
- Grant Proposals Submitted in January 2019

b. Human Resources

- Personnel Report

c. Financial Services

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of December
- Expenditures > \$2,500 for Month of January
- IFB # 19046 Junior Achievement of WI – FVTC STC Building

BOARD BUSINESS/REPORTS

Board Policy Review

The Board reviewed the following policies:

- I. N. Board Conduct
- I. N. Code of Ethics

The Board conducted a final review of the proposed new policy on Board Conduct. A motion was made by Trustee Kohler to adopt the proposed changes to the policy as reviewed and discussed. Upon voice vote, the motion carried unanimously.

As discussed at the Retreat, due to the fact that the content of the Board policy on Code of Ethics has been incorporated into the new Board Conduct policy, action was recommended to delete the stand alone Code of Ethics policy. A motion was made by Trustee Albrecht to delete the Code of Ethics policy. Upon voice vote, the motion carried unanimously.

Report on January WTC District Boards Association Meeting

Trustees Gonzalez and Van Ryzin reported on the Boards Association meeting in January with included personal visits to six legislative offices in the Capitol.

ADJOURN

There being no further business to come before the District Board, Chair Gonzalez declared that the meeting was adjourned. The time was 6:13 p.m.

Stephen Kohler, Board Secretary