

Administrative Professional

101066

Associate in Applied Science Degree

	Class of 2018 6 Months After Graduation	Class of 2013 6 Months After Graduation	Class of 2013 5 Years After Graduation
Total Number of Graduates	17	16	16
Number Responding	17	16	9
Total Employed	12	11	8
Percent Employed***	100%	73%	100%
Related Employment	11	10	7
Unrelated Employment	1	1	1
Seeking Employment	-	4	-
Not in Labor Market/Student	5	1	1
Employed in the District	8 of 12	6 of 11	7 of 8
Median Annual Salary	32,760	27,040	42,000
Average Annual Salary	32,867 (8)	27,293 (8)	41,528 (5)
Range of Annual Salary	28,933 - 37,440	17,680 - 34,507	30,160 - 50,000
Average Hourly Rate	15.80 (8)	13.12 (8)	19.97 (5)
Average Hours Per Week	40 (8)	40 (9)	42 (6)
Employed Full Time	8	9	6
Employed Part Time	3	1	1
Range of Hours Per Week	38 - 42	35 - 45	38 - 45

*** of those available for employment (number responding minus those not in the labor market)

() = number of graduates responding

Note: Similar job postings can be found under the Office Assistant and Receptionist Technical Diploma programs.

Job listed in Wisconsin TechConnect	Full-time	Part-time
FVTC District (5 counties):	605	283
New North (FVTC 5 counties + 13 Northeast WI counties):	940	475
Wisconsin:	2,232	1,186

Actual positions held by 2018 graduates:

Administrative Assistant, Esker Roth Financial Group, Appleton, WI
 Administrative Assistant, Northwestern Mutual, Stevens Point, WI
 Claims Customer Service Rep, Secura Insurance, Appleton, WI
 Customer Service Office Assistant, Cadre, Appleton, WI
 Executive Administrative Assistant, Amerilux International, De Pere, WI
 Executive Administrative Assistant, Fox World Travel, Oshkosh, WI
 Office Assistant, Hietpas Welding, Appleton, WI
 Office Services Assistant, Encapsys, Appleton, WI

Salary and work hours are computed from records of respondents working 35 or more hours per week in a job related to their training. Graduates completing multiple programs in the same academic year are counted under the highest-level award only.